

# EdCC Homestay Refund Request Form

Host to keep copy of completed form for tax purposes

Please fill out the following information:

Vacation Dates - From: \_\_\_\_\_ To: \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

A. Number of nights away: \_\_\_\_\_

B. Amount of refund per night: \_\_\_\_\_

C. Total refund requested: A. X B. =

\$
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Date of request: \_\_\_\_\_ (mm/dd/yyyy)

Student's full legal name: \_\_\_\_\_

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Please fill out the below information once the refund has been made

Date refund was paid: \_\_\_\_\_ (mm/dd/yyyy)

Total amount of refund paid \$ \_\_\_\_\_ by check / cash  
(please circle one)

I received the amount of refund I requested.

Student's signature: \_\_\_\_\_

### **Vacation Policy**

If a student is out of town on vacation for at least 10 consecutive nights or more, the host family will return 12.50 per night to the student. This is to refund the food and utility expenses that the student will not be consuming. This only applies to students' vacations, not when they move out. This only applies to students going out of town, not when they stay somewhere else in the area.