



EDMONDS COMMUNITY COLLEGE ASSOCIATED STUDENTS

Executive Board 2020-2021

Regular Meeting

11/13/2020

12:30-2:30pm

[Online Meeting Link](#)

Agenda

I. Call to Order (12:30pm)

Gary Yan Xuan – Executive Officer for Student Relations

II. Roll Call (12:30pm)

Wayne Anthony	Director of CSEL
Zambak Colak	Executive Officer for Administration
Jeanice Janlie	Executive Officer for Academics
Not Present	Executive Officer for Budget & Finance
William To	Executive Officer for Clubs
Shayne Strey	Executive Officer for Community Relations
Jiyeon Song	Executive Officer for Diversity
Gary Yan Xuan	Executive Officer for Student Relations
Not Present	Executive Officer for Technology
Vacant	Assistant to the Executive Board
Tran Le	Communications Assistant

III. Introduction of Guests (12:31pm)

Jorge de la Torre - Dean for Student Engagement

Adel Sabiyevat

Eduardo Torres - presenting for 1st Gen committee

Tinh Vo

Faculty Senate

Ann Paulson

Melody Schneider

Johnetta Moore

IV. Open Floor (12:32pm)

V. Approval of Minutes (12:35pm)

1. Approving last week's meeting minutes
 - a. Shayne moves to approve the November 11th meeting minutes
 - b. Seconded by Zambak
 1. Vote passed by voice (4-0-0)

VI. Correspondence (12:38pm)

Wayne

- 1) Email about staffing a student info kiosk the first 2 days of Winter Quarter

Shayne

- 1) Media preferences will be shared with ASEC

VII. Reports (12:40pm)

Wayne

- 1) The Executive Board now has access to its own Zoom pro account
- 2) Only the assistant, communications assistant, and technology officer should be making edits to the website
- 3) Think and Leticia both passed their background check, should be onboarded before Thanksgiving

Zambak

- 1) November 13th is her official last day as an officer

Jeanice

- 1) Tenure committee chose Michael Albert Clarence as their student member
- 2) Diversity Equity and Inclusion Committee met for the first time
- 3) Assistant Hiring Committee will interview applicants this upcoming week

Shayne

- 1) Attended her first Foundation Board meeting as the student member
- 2) First Generation dinner was held on November 12th and went really well

- a) The next event will be a drive-by with a giveaway

Jiyeon

- 1) Found a speaker for the Indigenous Culture Talk
- 2) The Diversity Equity and Inclusion Committee discussed their goals and hopeful events

Gary

- 1) The Student Services Committee has decided to implement a resource weekly, community chats, and a virtual hangout room through Zoom

VIII. Unfinished Business

None

IX. New Business (12:45pm)

- 1) Faculty Senate Committee (12:45-1:15pm)
 - a) Would like to work with the Executive Board to align goals
 - b) Formed a DEI Committee in the Faculty Senate to discuss how to better accommodate students of color
 - c) Working to encourage more faculty office hours and helping to build connections between students and faculty
- 2) First-Generation Committee (1:15-1:40pm)
 - a) The First Generation dinner, talk, and driveby will cost a total of \$2500
 - b) The driveby event will include an order of 150 masks
 - c) Zambak moves to allocate CSEL with the requested \$1000 for masks and event costs from unallocated reserve to their 8240
 - d) Seconded by Jiyeon
 - i) Vote passed by roll call (5-0-0)
 - (1) Zambak - yes
 - (2) Jeanice - yes
 - (3) William - yes
 - (4) Shayne - yes
 - (5) Jiyeon -yes
- 3) New Executive Officer for Administration (1:40-2:12pm)
 - a) Zambak moves to fill the Executive Officer for Administration position with a current member of the executive board
 - b) Seconded by William
 - i) Vote passed by roll call (5-0-0)

- (1) Zambak - yes
 - (2) Jeanice - yes
 - (3) William - yes
 - (4) Shayne - yes
 - (5) Jiyeon - yes
 - c) Zambak moves to appoint Shayne Strey as the new Executive Officer for Administration for the year of 2020-2021
 - d) Seconded by Jeanice
 - i) Vote passed by roll call (4-0-1)
 - (1) Zambak - yes
 - (2) Jeanice - yes
 - (3) William - yes
 - (4) Shayne - abstains
 - (5) Jeanice - yes
 - e) New Executive Officer of Community Relations needs to be hired within 25 days (by January 13th)
 - f) Zambak moves to create an ad-hoc hiring committee for the new Community Relations position of Jiyeon and Jeanice until the Board has another member
 - g) Seconded by William
 - i) Vote passed by roll call (5-0-0)
 - (1) Zambak - yes
 - (2) Jeanice - yes
 - (3) William - yes
 - (4) Shayne - yes
 - (5) Jiyeon - yez
- 4) Indigenous Culture Talk Funding Request (2:00-2:21pm)
- a) Requesting funds for a \$200 for honorarium for the presenter - member of Tulalip tribe, Mary Jane H Topash
 - b) Shayne moves to allocate \$200 from the unallocated reserve to the ASEC 8110 account for the honorarium for the Indigenous Cultures Talk speaker
 - c) Seconded by William
 - i) Vote passed by roll call (5-0-0)
 - (1) Zambak - yes

- (2) Jeanice - yes
- (3) William - yes
- (4) Shayne - yes
- (5) Jiyeon - yes

X. Board Discussion (2:21pm)

XI. Announcements (2:22pm)

Goodbye, Zambak! The Executive Board misses you already!

XII. Adjournment (2:23pm)

This document was signed on the _____ day of _____ in the year _____.

Presiding Chair Signature: _____

Advisor Signature: _____