



EDMONDS COLLEGE

ASSOCIATED STUDENTS

Executive Board 2020-2021

Regular Meeting

Friday, October 9, 2020

12:30 pm - 2:30 pm

[Meeting Link](#)

Minutes

I. Call to Order (12:30pm)

Gary Yan Xuan Executive Officer for Student Relations

II. Roll Call (12:31pm)

Wayne Anthony Director for CSEL

Zambak Colak Executive Officer for Administration

Jeanice Janlie Executive Officer for Academics

Not Present Executive Officer for Budget & Finance

William To Executive Officer for Clubs

Shayne Strey Executive Officer for Community Relations

Jiyeon Song Executive Officer for Diversity

Gary Yan Xuan Executive Officer for Student Relations

Not Present Executive Officer for Technology

Excused Assistant to the Executive Board

Not Present Communication Assistant

III. Introduction of Guests (12:33pm)

Viet Quan Nghiem

Tony Zhang

IV. Open Floor (12:33)

Tony Zhang: Found out about the meeting via Instagram and was interested in joining to learn more about student government and upcoming events

V. Approval of Minutes (12:35)

- 1) Zambak moves to approve the minutes from the 10/2/2020 meeting.
 - a) William seconds
 - i) Motion passes 5-0-0

VI. Correspondence (12:35)

Zambak:

- 1) Has been corresponding with the college's Diversity, Equity, and Inclusion Committee

Jeanice:

- 1) Spoke with Kim Chapman about possible diversity training class at Edmonds
 - a) Came to the decision that it would be better to just continue to hold more events instead

VII. Reports (12:39)

Wayne:

- 1) Shayne's voter registration video is posted
- 2) Received an email about possible computers for Student Government members (will forward to Zambak)

Zambak:

- 1) Board of Trustees Meeting: mostly a wrap-up of summer quarter business, ratings of campus buildings (overall good standing), replacement of roofs, approved to get rid of some major programs due to low enrollment (did not affect classes being offered), hour-long study session on diversity equity training

William:

- 1) met with Eduardo about club fair, further updates next week

Shayne:

- 1) Met with Eduardo about gathering student testimonials to send to the College Promise Coalition for the upcoming legislative session
- 2) Eduardo would also like the Executive Board to look into joining Campus Groups
- 3) Met with Mustapha from the Washington Student Engagement Network
 - a) Shayne will be the Edmonds College liaison for WA-SEN
 - b) The WA-SEN summit is on October 17th, admission is free, everyone should register
- 4) Voter Registration video is up on the library webpage, waiting to hear back from the college marketing department about posting it on the college instagram page, waiting for web editing account to be fixed to post on the ASEC webpage
- 5) Shayne was put on the First-Generation College Student Week Committee
 - a) November 9th-13th

Jiyeon:

- 1) Would like to conduct a survey with the ad-hoc marketing committee (more on that during Board Discussion)

VIII. Unfinished Business (12:50pm)

None

IX. New Business (12:50)

1. Game Room budget reallocation request (12:50-1:20)
 - a. Looking for new ways to utilize student fees now that everything is online
 - b. Almost \$3000 saved this summer on salaries
 - c. \$5500 to be moved from payroll to purchase services (no additional money needed)
 1. \$500 to purchase awards/trophies and mail them out (miscellaneous expenses), \$5000 to pay for the tournaments
 2. 5 virtual gaming tournaments, the more you buy, the more you save, 5 yields the most savings
 3. Each tournament gives a private server and is facilitated by professional event supervisors, ability to stream each tournament, additional resources to do outreach for the tournament

4. Marketing is extremely important to gain attendance to them
5. Maybe open it up to other local colleges
6. Maximum capacity is 64 per a tournament
 1. 18 students total participated across two tournaments last year
 2. More expected to attend this year's tournaments
7. No formal process for determining games/what games are and aren't appropriate, generally the most popular games are used
 1. Maybe student government can weigh in about making more of a procedure
8. Trying to keep Game Room employees engaged using these tournaments
9. As of now, there is no registration fee
10. Game Room staff will chose the first three (FIFA, Rocket League, Super Smash), the other two will be decided by student survey results
 1. Some games are ones that students must have purchased on their own, others will be ones that are free to download

1. Jiyeon moves to approve the Game Room budget reallocation request 522-264-8020, 5000 from AM-00 to ER-00 for purchase services, 50 from AM-00 to Postage (EB-10), 450 from AM-00 to EA-00
2. Seconded by Zambak
3. Vote by roll call:
 - Zambak: yes
 - Jeanice: yes
 - William: abstain
 - Shayne: yes
 - Jiyeon: yes

Motion passes 4-0-1

2. Executive Board Assistant vacancy (1:20-1:40)

- a) Executive Board has the authority to hire someone new
- b) Will take four-five weeks to find somebody and then another two-three for onboarding

- c) All candidates must be taking a minimum of six credits and maintain a minimum 2.5 GPA
- d) Committee with Jolie (if she is available) as student representative, unofficial faculty member on panel to help interview and advise, hopefully come back to board with top two choices
 - i) Zambak moves to create the hiring committee for the new Executive Board Assistant with the authority to come to the board with their top two choices in 45 days

(1) Seconded by Jiyeon

(2) Vote by roll call:

Zambak: yes

Jeanice: yes

William: yes

Shayne: yes

Jiyeon: yes

Motion passes 5-0-0

Zambak appoints Gary, Jeanice, and William to be on the committee.

3. 2020-2021 Goals Presentation by Zambak (1:40-2:10)

- a) See document created by Zambak for more detail
 - i) One - Advocate for college, local, state, and national issues that directly affect student educational opportunities and access
 - ii) Two - Improve accessibility and availability of programs and services to increase student engagement and involvement on campus
 - iii) Three - Continue inclusive initiatives to close the opportunity gap and promote and equitable and inclusive college Community
 - iv) Four - Reform its policies and procedures to streamline processes and better meet the current and ongoing needs of students
- b) Make a simplified version available to all students and complete version available to the Executive Board
 - i) Only show bullet points that need more immediate action on public version
- c) Important for all Board members to be well-versed on all of the goals
- d) Jeanice moves to approve the 2020-2021 goals for the Executive Board

- i) Seconded by William

Vote by roll call:

Zambak: yes

Jeanice: yes

William: yes

Shayne: yes

Jiyeon: yes

Motion passes 5-0-0

4. Turn the Ad-hoc Marketing committee into an official committee

- a) Zambak moves to create an official Marketing Committee with more authority

- i) Jiyeon seconds

(1) Motion passes

- b) Zambak appoints Shayne, Jiyeon, and Gary as official committee members, they will cycle chair positions

5. Student representative needed for the Campus Safety Committee

- c) Zambak appoints William

X. Board Discussion (2:10)

- 1) Jeanice would like to send a survey out to all of campus about how they are finding online learning, what they need help with, etc.

- a) Include positive things such as how students de-stress

- b) 58 computers available to lend out to students - ask if there is a need for them

- c) Maybe continue to send out the survey every quarter

- d) Release a week or so after the marketing survey

- e) Speak to faculty for help spreading the survey

- 2) Jiyeon would like to create a marketing survey

- a) Hoping to release in the next week

- b) Posted on website, hopefully an email to all students, Instagram

XI. Announcements (2:25)

Wayne:

- Everyone is doing a terrific job!

Zambak:

- Thanks for being diligent, energetic, and amazing!

Shayne:

- Instagram is updated

XII. Adjournment (2:30)

This document was signed on the _____ day of _____ in the year _____.

Presiding Chair Signature: _____

Advisor Signature: _____