



Washington Community College District 23
Lynnwood, Washington

Agenda
Special Meeting
March 5, 2015
Gateway Hall 352
4:30 p.m.

Mission: Edmonds Community College strengthens our diverse community by helping students access educational and career opportunities in a supportive environment that encourages success, innovation, service and lifelong learning.

4:30 PM	A. Call to Order	Emily Yim	
	B. Introduction of Guests	Emily Yim	
4:35 PM	C. Public Comments (2 minutes each)	Emily Yim	
4:45 PM	D. Community Conversation		
	1. City of Lynnwood Update	Mayor Nicola Smith	
5:05 PM	E. Approval of Meeting Minutes: February 5, 2015	Emily Yim	3
	F. Next meeting: April 2, 2015, 4:30 p.m. – Study Session		
5:10 PM	G. Executive Session	Emily Yim	
5:20 PM	H. Old Business – Approval		
	1. Approval of Tenure Status (RN 15-3-1)	Gail Miulli	9
	2. Approval of Continuing Probationary Status (RN 15-3-2)	Gail Miulli	11
	3. Approval of 2015-2016 Fee Requests (RN 15-3-3)	Kevin McKay	13
	4. Approval of Acute Care Nursing Certificate (RN 15-3-4)	Gail Miulli	15
5:50 PM	I. New Business – First Consideration		
	1. Consideration of Professional Leave	Gail Miulli	17
5:55 PM	J. Board Updates		
	1. Faculty	Margaret West	
	2. Student	Abby Zhang	
	3. Classified Staff	Patti Pollardo	
6:05 PM	K. <i>BREAK</i>		

Continued

**EDMONDS COMMUNITY COLLEGE
WASHINGTON COMMUNITY COLLEGE DISTRICT 23
BOARD OF TRUSTEES – AGENDA
MARCH 5, 2015
PAGE 2**

6:15 PM	L. Study Session		
	1. Conflict of Interest Training	Arlene Anderson	
6:45 PM	M. Foundation Report	Diana Clay	
6:50 PM	N. President’s Report	Dr. Jean Hernandez	20
7:00 PM	O. Board Discussion	Emily Yim	
	1. New Trustee appointments		
7:20 PM	P. Executive Session	Emily Yim	
7:40 PM	Q. Adjournment	Emily Yim	

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.

DRAFT

Trustees Present: Girish Chummun, Diana Clay, Quentin Powers, Dick Van Hollebeke, Emily Yim, and Carl Zapora

Others Present: Arlene Anderson, Max Chen, David Cordell, Chester Curtis, Michele Domingo, Dr. Tonya Drake, Danielle Nilsen, Susan Loreen, Patty Michajla, Gail Miulli, Suzanne Moreau, Losi Naoma, Beth Nichols, Marian Paananen, Abby Zhang, and the Student Government executive officers

Absent: Dr. Jean Hernandez

CALL TO ORDER AND INTRODUCTION OF GUESTS

Emily Yim, Board Chair, called the meeting to order at 4:30 p.m., welcomed those present, and asked for self-introductions.

INTRODUCTION OF TRANSFORMING LIVES AWARD NOMINEES AND RECIPIENT

The Board recognized the nominees for the Transforming Lives Award that was presented at the January 28th TACTC awards dinner in Olympia. College staff and faculty nominated eight current or former students for this award. Mr. Chester Curtis was selected by the Board and was one of the five statewide recipients honored at the recent awards dinner. The Board honored the students for their hard work and determination in overcoming barriers to reach their educational goals. Mr. Curtis spoke about his experience as a returning veteran transitioning back to college life on campus.

EXECUTIVE SESSION

At 4:33 p.m. the Board entered into Executive Session for the purpose of discussing litigation. No action was taken as a result of the Executive Session. At 4:45 p.m. the Board entered into open session.

PUBLIC COMMENTS

- Former student, Losi Namoa, requested a private meeting with the Board of Trustees in order to provide a formal appeal regarding continuing her education.
- Max Chen, former Student Government Executive Officer for Administrative Liaison, expressed his gratitude for having been able to serve in that role over the past few months and introduced his successor, Ms. Abby Zhang, who will serve as the new Administrative Liaison. Mr. Chen also plans to continue with his efforts in the Project Homeless Association.

APPROVAL OF MINUTES

Attachment A

Motion: Trustee Clay moved and Trustee Chummun seconded the approval of the November 3, 2014 meeting minutes.

Discussion: Trustee Powers recommended adding the words “Office of” before “Civil Rights” on Page 4. The minutes will be revised according to his suggestion.

Approved

NEXT MEETING

March 5, 2015, 4:30 p.m., Gateway Hall 352

NEW BUSINESS – FIRST CONSIDERATION

Consideration of Tenure Status – Gail Miulli

Attachment B

Interim Vice President of Instruction, Gail Miulli, presented the following faculty members for consideration of tenure and permanent status:

Tenure Status: Dusty (Edward) Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, and Lisa Schubert

Permanent Status: Simone Dunlap Frazier

The Board received copies of the tenure and permanent status packets to review before the March 5th meeting when approval will be requested. Vice President Miulli noted that both she and the appointment review committees recommend approval of tenure and permanent status for all of the candidates.

Consideration of Continuing Probationary Status – Gail Miulli

Attachment C

Vice President Miulli presented the following probationary appointments of faculty members for consideration of continuing their probationary status:

Second year appointments: Michael Andrew, Jennifer Baldwin, Haley Benjamins, Stephanie Bostwick, Nicholas Buker, Emily D’Souza (Fissel), Kevin Fogarty, Ruth Harris-Barnett, Brent Leithauser, Jeremy Matthews, John Sherman, Kathleen Simonton, and Daniel White

Third year appointments: Deborah Clarke, Karen Fenner, Kari Guedea, Scott Haddock, Patrick Rolland, Heather Walsh, and Barbara Whalen

The Board will be asked to approve continuing the probationary status of these faculty members at the March 5th meeting.

Vice President Miulli distributed brief paragraphs on each of the candidates noting that they are all on track and that she recommended they all be continued to move forward. She also distributed information explaining the tenure and permanent status process.

Consideration of 2015-2016 Fee Requests – Marian Paananen

Attachment D

Marian Paananen presented the 2015-2016 fee requests. The College is recommending no across-the-board increase of applicable course/program/service fees for 2015-2016 with one specific exception. The specific course fee being recommended for an increase is the Chemistry & 110 lab fee. It would be raised from \$39 to \$55. This is a specific situation where additional service/course revenue is needed to continue offering this course. The Board will be asked to approve the fee at the March 5th meeting.

Consideration of Acute Care Nursing Certificate – Gail Miulli

Attachment E

Vice President Miulli presented the Acute Care Nursing Assistant Certificate for the Board's consideration. The Acute Care Nursing Certificate is an expansion of the current Nursing Assistant certificate of completion offered at the College. The proposed certificate program offers students training in the basic functions of the nursing assistant and meets the state requirements for licensure as an NA-C while adding training in functions such as point of care testing and wound care more traditionally seen in the acute care environment under the supervision of a Registered Nurse. The certificate will begin in summer or fall of 2015. The Board will be asked to approve the certificate at the March 5th meeting.

BOARD UPDATES

Student Representative – Abby Zhang

Attachment F

Classified Representative – Patti Pollardo

Attachment G

Faculty Representative – Margaret West

No Report

FOUNDATION REPORT – Diana Clay

- The Foundation has hired a new Executive Director, Brad Thomas, who began in January.
- The Boots to Books and Beyond fundraising campaign was successful and they are thankful to all of the donors.
- The Foundation Auction will take place on Saturday, April 25. The Trustees are invited to attend. Trustee Clay distributed a sponsor sheet and procurement forms.

BOARD DISCUSSION – Emily Yim

- The Board will meet jointly with the Edmonds School Board on May 4th. The Trustees were asked to email suggested agenda topics to the President's Office.
- Trustees Yim, Van Hollebeke, and Chummun will join President Hernandez and Interim Vice President of College Relations, Dr. Tonya Drake, at the Association of Community College Trustees National Legislative Summit next week in Washington DC.

- The Trustees discussed how they plan to proceed with compiling a list of recommended potential candidates for the upcoming vacancy on the Board as Trustee Van Hollebeke's second term will end in September 2015. They decided to discuss a candidate pool at the March 5th Board meeting and plan to have their top recommendations ready to submit to the Governor's Office by May or June.
- Trustee Zapora applauded the College for bringing speaker Chuck Underwood to campus to speak about Generational Strategies.

ADJOURNMENT

The meeting was adjourned by Chair Emily Yim at 5:35 p.m.

ATTACHMENTS AVAILABLE UPON REQUEST

Ms. Emily Yim, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

ATTACHMENT F
BOARD OF TRUSTEES
Monthly Meeting Report
Student Government
February 5, 2015

COMPLETED

- **11/21/2014 Legislative Academy:** Max Chen, Fall Executive Officer for Administrative Liaison, Vy Do, Executive Officer for Budget and Finance, Maria Veronica, Executive Officer for Technology, Richard Forrester, Executive Officer for Community Relations attended. As a prep for the Legislative Rally, the Legislative Academy gave student representatives a chance to learn about legislative process and talk about issues with other 34 Community and Technical Colleges.
- **01/03/2015: Triton Jumpstart New Student Orientation:** Student Leaders were paired up with faculty facilitators, participated in welcoming new students, and assisted with orientation by helping at the resource fair, giving campus tours and engaging the EdCC community.
- **01/06-08/2015: Student Textbook Sale:** The Executive Board hosted the Winter Quarter Student Textbook Sale. This was an event for students to sell used books and buy more affordable books.
- **01/21/2015: Selection of Communications Assistant:** To strengthen the communication between Executive Board and student body and to increase the recognition of Executive Board, a Communications Assistant position was created as a trial basis.
- **01/30/2015: Leadership is You Conference:** This annual conference for students to build leadership skills and be more engaged on campus. 109 students signed up and 79 students attended. There were two breakout sessions and eight workshops.
- **02/03/2015: Transition on the Board:** Abby Zhang was appointed as Executive Officer for Administrative Liaison.
- **02/05/2015: Legislative Rally:** In order to have our voices heard, Richard Forrester, Executive Officer for Community Relations along with students attended Legislative Rally in Olympia. Redefining basic education as K-14 was an important piece of achieving student success.

IN PROGRESS

- **Reallocation of Diversity Student Center:** There was a meeting with architect on November 24th discussing about how to utilize the space of current game room as the new D.S.C. and there will be another meeting on February 10th to see the preliminary drawings.
- **Services and Activities (S&A) Fee Budget Committee:** The timeline was approved on February 5th and we are currently working on the selection of two student representatives.
- **Technology Investment Management Committee:** We are now in the selection process of two student representatives.

Submitted by Abby Zhang, Executive Officer for Administrative Liaison

ATTACHMENT G

BOARD OF TRUSTEES

Monthly Meeting Report

WPEA/UFCW LOCAL 365

February 5, 2015

- On January 10, 2015, our new WPEA officers were sworn into office by our UFCW regional director. The swearing-in ceremony was held at Ramblin' Jack's, a popular restaurant in Olympia. We enjoyed good food and great conversation. All of the officers are anxious to get busy moving WPEA forward and put the "U" (meaning YOU) back in our union. The Board met briefly to approve the first Executive Board meeting date, which is this coming weekend. I know it will be a lively meeting as we have ideas to share with each other on behalf of our members.
- We will be contacting our members to get them involved in a campaign to contact all legislators and encourage them to fund our contracts. Governor Inslee said funding them was feasible, as did the Office of Financial Management. And the overall economy of the state is much stronger than the last two times we've gone through our contract negotiation process. Seamus Petri is back as WPEA's fulltime lobbyist, so he will be working closely with everyone to help make this a successful legislative session.

We would like to have the support of the college in recommending that the legislature fund our contract. I would also appreciate knowing how WPEA and our members can help the college be successful with funding requests, etc., this legislative session.

- As always, we continue to work with HR at resolving classified employee issues. Some cases are easily resolved while others can be kind of ugly, but I am always grateful for the good working-relationship we have with Mark Cassidy and Suzanne Moreau.

Respectfully submitted by: Patti Pollardo, WPEA Chief Shop Steward
Edmonds Community College Bargaining Unit



Background

CONSIDERATION OF TENURE AND PERMANENT STATUS

Subject

Consideration of tenure for

Dusty (Edward) Brannan	High School Completion (Pre-College)
Christine Kobayashi	English for Academic Purposes (International)
Tiffany Ledford	Mathematics (STEM)
Jonathan Miller	Biology (Science, Technology, Engineering & Math Division)
Jeff Owens	Chemistry (Science, Technology, Engineering & Math Division)
Lisa Schubert	Bridge (Pre-College)

Consideration of permanent status for

Simone Dunlap	Intensive English as a Second Language (International)
---------------	--

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Dusty Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, and Lisa Schubert have completed their probationary period and are recommended for consideration of tenure. Simone Dunlap has completed her probationary period and is recommended for consideration of permanent status.

Recommendation

Approval of tenure for Dusty Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, and Lisa Schubert, and approval of permanent status for Simone Dunlap at the March 2015 Board of Trustees meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 15-3-1

***APPROVAL OF TENURE
AND PERMANENT STATUS***

Consideration of tenure for

Dusty (Edward) Brannan	High School Completion (Pre-College)
Christine Kobayashi	English for Academic Purposes (International)
Tiffany Ledford	Mathematics (STEM)
Jonathan Miller	Biology (Science, Technology, Engineering & Math Division)
Jeff Owens	Chemistry (Science, Technology, Engineering & Math Division)
Lisa Schubert	Bridge (Pre-College)

Consideration of permanent status for

Simone Dunlap	Intensive English as a Second Language (International)
---------------	--

WHEREAS, the appointment review committees have met their responsibilities under the law and the negotiated agreement to review the appointments of Dusty Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, and Lisa Schubert and have recommended that tenure be granted, and Simone Dunlap be recommended for permanent status, and

WHEREAS, the administration has received the recommendation of the appointment review committees and recommends for Dusty Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, and Lisa Schubert be granted tenure and Simone Dunlap be granted permanent status.

NOW THEREFORE BE IT RESOLVED that Edmonds Community College Board of Trustees grants tenure to for Dusty Brannan, Christine Kobayashi, Tiffany Ledford, Jonathan Miller, Jeff Owens, Lisa Schubert, and grants permanent status to Simone Dunlap, and welcomes them to permanent faculty positions at Edmonds Community College.

ATTEST:

Ms. Emily Yim, Chair

Dr. Jean Hernandez, Secretary

Date Approved



Background

CONSIDERATION OF CONTINUING PROBATIONARY STATUS

Subject

Board of Trustees consideration of renewal or non-renewal of probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty under consideration for probationary appointment renewal are:

Second Year Appointments

- Michael Andrew, Computer Information Science (Science Technology Engineering & Mathematics [STEM])
Jennifer Baldwin, Diversity Studies (Humanities & Social Sciences)
Haley Benjamins, Library (Learning Resources)
Stephanie Bostwick, Engineering (STEM)
Nicholas Buker, Chemistry (STEM)
Emily D'Souza (Fissel), Intensive ESL (International)
Kevin Fogarty, Culinary Arts (Business)
Ruth Harris-Barnett, English (Humanities & Social Sciences)
Brent Leithauser, Allied Health (Health & Human Services)
Jeremy Matthews, Adult Basic Education (Pre-College)
John Sherman, English for Academic Purposes (International)
Kathleen Simonton, History (Humanities & Social Sciences)
Daniel White, Paralegal (Health & Human Services)

Third Year Appointments

- Deborah Clarke, English for Academic Purposes (International)
Karen Fenner, ABE/ESL (International)
Kari Guedea, Business Information Technology (Business)
Scott Haddock, Paralegal (Health & Human Services)
Patrick Rolland, Intensive ESL (International)
Heather Walsh, Chemistry (STEM)
Barbara Whalen, Adult Basic Education (Pre-College)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second and third year probationary appointments at their March 2015 meeting.



Resolution No. 15-3-2

CONSIDERATION OF CONTINUING PROBATIONARY STATUS

WHEREAS, faculty hired by Edmonds Community College serve a probationary period prior to being considered for tenure and permanent status, and

WHEREAS, the faculty-board agreement requires that the recommendation for renewal or non-renewal of these probationary appointments must occur by the end of winter quarter of each academic year, and

WHEREAS, the respective appointment review committees have met their responsibility under the negotiated agreement to review the appointments of those named below and have made recommendations to the College administration, and

WHEREAS, the administration concurs with the recommendation of these appointment review committees,

NOW THEREFORE BE IT RESOLVED THAT Edmonds Community College Board of Trustees renews the probationary contracts of the following faculty:

Second Year Appointments

- Michael Andrew, Computer Information Science (Science, Technology Engineering & Mathematics [STEM])
Jennifer Baldwin, Diversity Studies (Humanities & Social Sciences)
Haley Benjamins, Library (Learning Resources)
Stephanie Bostwick, Engineering (STEM)
Nicholas Buker, Chemistry (STEM)
Emily D'Souza (Fissel), Intensive ESL (International)
Kevin Fogarty, Culinary Arts (Business)
Ruth Harris-Barnett, English (Humanities & Social Sciences)
Brent Leithauser, Allied Health (Health & Human Services)
Jeremy Matthews, Adult Basic Education (Pre-College)
John Sherman, English for Academic Purposes (International)
Kathleen Simonton, History (Humanities & Social Sciences)
Daniel White, Paralegal (Health & Human Services)

Third Year Appointments

- Deborah Clarke, English for Academic Purposes (International)
Karen Fenner, ABE/ESL (International)
Kari Guedea, Business Information Technology (Business)
Scott Haddock, Paralegal (Health & Human Services)
Patrick Rolland, Intensive ESL (International)
Heather Walsh, Chemistry (STEM)
Barbara Whalen, Adult Basic Education (Pre-College)

ATTEST:

Ms. Emily Yim, Chair

Dr. Jean Hernandez, Secretary

Date Approved

Background

2015-16 College Fee Schedule

Subject

Consideration and Approval of the 2015-16 College Fee Schedule.

Background

A change brought about by the legislative state budget-building process was the elimination of the caps and constraints on course fees imposed by Initiative 601 and the Legislative approval process imposed by Initiative 960. In their place, colleges now have the ability to manage fees with no specific limits. The language specifically states that colleges may now set fees, “. . .by amounts judged reasonable and necessary by the trustees.”

Traditionally, in response to I-960, the college would allow all applicable fees to increase by a percentage indexed to the OFM’s annual fiscal growth rate following applicable guidelines. However, because students have experienced double-digit tuition increases over the past few years, the college feels this is a bad time to increase fees to students except where absolutely necessary.

Consequently, the college is once again recommending no across-the-board increase of applicable fees, with one specific exception. By electing not to raise most course/program/service fees the college is attempting to minimize further impacts to students (except where specifically necessary) while they are contending with large tuition increases.

There is one specific course fee being recommended for increase, CHEM & 110 Lab Fee, see attached. This is a specific situation where additional service/course revenue is needed to continue offering this specific course. Because the fee covers more than direct materials recovery, Board approval is needed for this increase.

Recommendation

The administration of Edmonds Community College recommends that the Board of Trustees adopts the resolution approving the 2015-16 College Fee Schedule, as presented.

Washington Community College District 23

Resolution No. 15-3-3*COLLEGE FEE SCHEDULE*

WHEREAS, the State legislature has eliminated the normal constraints on college course fees imposed by Initiatives 601 and 960, giving colleges the ability to manage fees without pre-determined limits; stating that colleges may now set fees "...by amounts judged reasonable and necessary by the trustees," and

WHEREAS, according to Initiative 601 (passed in 1993), "No fee may increase in any fiscal year by a percentage in excess of the fiscal growth factor for that fiscal year without prior legislative approval," and "fiscal growth factor" means the average of the sum of inflation and population change for each of the prior ten fiscal years, and

WHEREAS, in a normal year, all College fees would be increased by an amount indexed to the State's fiscal growth rate, and

WHEREAS, as a result of several years of significant tuition rates increases, and

WHEREAS, Edmonds Community College is working hard to minimize the impact of higher course fees on students, the college is recommending **no increase this year** for most applicable fees (with one specific noted exception), and

NOW, THEREFORE, BE IT RESOLVED that the Edmonds Community College Board of Trustees hereby approves the increase in course fees for the 2015-16 academic year, as indicated above.

Ms. Emily Yim, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

Background

APPROVAL OF NEW CURRICULA

Subject

Board of Trustees first consideration of the Acute Care Nursing Assistant Certificate.

Background

The Acute Care Nursing Assistant Certificate is an expansion of the current Nursing Assistant certificate of completion offered at Edmonds Community College. The proposed certificate program offers students training in the basic functions of the nursing assistant and meets the state requirements for licensure as an NA-C while adding training in functions such as point of care testing and wound care more traditionally seen in the acute care environment under the supervision of a Registered Nurse.

The program will include **15 credits** of health care core curriculum including both Healthcare Provider CPR and HIV/AIDS training, classroom and skills lab instruction in basic and acute care functions of the nursing assistant and on site practicums in both the long term and acute care environments.

Recommendation

Board of Trustees approval of the Acute Care Nursing Assistant Certificate at the March 2015 meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 15-3-4

APPROVAL OF NEW CURRICULA

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental curricula and degree and certificate requirements, and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Acute Care Nursing Assistant Certificate.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Acute Care Nursing Assistant Certificate.

Ms. Emily Yim, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary



Board of Trustees

Washington Community College District 23

Background

PROFESSIONAL LEAVE REQUESTS FOR 2015-2016 ACADEMIC YEAR

Subject

Board of Trustees approval to grant faculty professional leave for the 2015-2016 academic year is requested.

Background

The negotiated agreement between the Board of Trustees of Washington Community College District 23 and the Edmonds Community College Federation of Teachers, Local 4254 AFT, AFL/CIO, specifies the process whereby the Board of Trustees may consider and grant professional leave to eligible faculty up to a maximum of four percent of the state-funded FTEF. The Federation appointed a Professional Leave Committee to review and rank eligible faculties' professional leave proposals for the Board's consideration.

The agreement states that each professional leave recipient will receive 85 percent of the employee's step placement during the period of time he or she is on professional leave.

(State supported programs)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Tom Murphy	One Quarter	.333
Nick Sibicky	Two Quarters	.666
Mary Whitfield	Two Quarters	.666
Total Annualized FTEF		1.665

(Foundation funded)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Foundation Funded</u>
Theodora Doromal	One Quarter	One Quarter

Recommendation

Approval of professional leave request for professional leave requests at the April 2, 2015 Board of Trustees meeting.

TO: Dr. Jean Hernandez, *President*

FROM: Gail Miulli, *Interim EVPI*

DATE: February 25, 2015

SUBJECT: Professional Leave Recommendations for the 2015-16 Academic Year.

Based on the recommendation from the Professional Leave Committee and review of the materials, I support and recommend professional leaves for the following faculty during the 2015-2016 academic year:

(State supported programs)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Tom Murphy	One Quarter	.333
Nick Sibicky	Two Quarters	.666
Mary Whitfield	Two Quarters	.666
<i>Total Annualized FTEF</i>		<i>1.665</i>

(Foundation funded)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Foundation Funded</u>
Theodora Doromal	One Quarter	One Quarter

Tom Murphy: Anthropology faculty hired September 2000. One Quarter of professional leave is recommended to give Tom time to work on a book manuscript (*Un)Becoming White and Delightful: Decolonization and the Book of Mormon*. This work will be a revision and expansion of his doctoral dissertation in Anthropology, “Imagining Lamanites: Native Americans and the Book of Mormons”. Decolonization methodology and theories have laid the foundation for his approach to instruction and student learning. Early in his teaching career, Tom began a series of similar innovations in pedagogy that culminated in the creation of the Learn and Serve Environmental Anthropology Field (LEAF) School at EdCC. Tom has partnered with local tribes to use traditional environmental knowledge to help solve modern problems and his work provides tangible benefits for the community and student learning. The proposed manuscript will continue to facilitate the understanding of Indigenous communities and provide learning opportunities for EdCC students and our communities.

Nick Sibicky: Music faculty hired September 2008. Two quarters of professional leave are recommended for Nick to allow him preparation to introduce a new discipline at Edmonds CC and advance his own professional development through working with electronic music. He will attend several international music conferences (International Computer Music Conference and the Society for Electro-Acoustic Music); continue with researching Programming/C++ to produce software audio tools and design a new “Games and Culture” course for the EdCC Humanities division. Nick plans to also produce several new musical works. He is looking

forward to “being a student” again as he creates musical compositions and music software. He plans to share his new music through a faculty lecture-recital in spring quarter. His new course would form a bridge with the social sciences and help students discover these disciplines in a new light. His professional development will help bring EdCC into the spotlight and benefit students through his “hands on” learning.

Mary Whitfield: Chemistry faculty hired September 2004. Two quarters of professional leave are recommended to give Mary the opportunity to join ISB (the Institute for Systems Biology), a leading science research center in Seattle, as a visiting scholar. ISB is heavily involved with educational outreach at the K-12 level and involved with the Community and Technical Colleges through a partnership with the WA State Board. ISB and the SBCTC have both extended this offer of partnership to Mary. She will work with college faculty throughout the state to develop curricula that incorporates large data sets. Additionally, Mary will create a lab to accompany EdCC’s Chemistry 139 course which will incorporate content knowledge, computer skills and data analysis skills. She also plans to develop an Undergraduate Research Project that will involve collecting bee hive data using remote sensors. Mary’s professional collaboration with K-12 teachers and other college faculty will help her bring what she learns back to EdCC to share with her colleagues and students. Her relationship with ISB as a visiting scholar brings recognition in the STEM field for EdCC.

Theodora Doromal: Basic Skills faculty at the Monroe Correctional Complex hired February 1999. One quarter of professional leave is recommended to support Theodora’s work in San Carlos City, Negros Occidental, Philippines. Her time in San Carlos will be used to improve adult literacy and livelihood programs for prison inmates and help expand programs by working with the identified prison instructor and the local prison officials. Theodora intends to work with the jail warden to determine the support and resources needed for adult education classes so that both elementary and high school diplomas can be offered in the prison. She plans on teaching/co-teaching some of the classes at the prison. Theodora’s work is very humanitarian, dedicated and challenging as she provides educational opportunities to some of the most marginalized people in today’s society. She expects to comeback as a more effective teacher with a richer perspective and skill set to share with both her students and her colleagues.

President's Report March 5, 2015

PRESIDENT JEAN HERNANDEZ

EVENT HIGHLIGHTS FOR NOVEMBER – FEBRUARY

- One of the highlights of this year has been reaching our Boots to Books and Beyond Veterans campaign goal of \$1,000,000. We started our public campaign in August 2014 and still needed to collect just under \$160,000. The Campaign Steering Committee members, our director of the Veterans Resource Center, and myself held numerous meetings whereby we explained the purpose of our campaign and how it would benefit our student veterans and their families. With the support of our external community, our employees, and our student government we reached our goal on December 31, 2014.
- As a member of the American Association for Community Colleges (AACC) Economic and Workforce Commission, I attended our fall meeting in Washington, D.C., November 2014.
- Our college has been experiencing change in multiple ways—employees retiring or leaving for other positions, our focus on data-driven decisions, the implementation of ctcLink, new employees joining Edmonds CC, and more. These changes can be stressful, so we invited Dr. Cyndi Schaeffer (formerly the executive director of our Employee Resource Center (ERC) and also overseeing the WATR center) to conduct a four-hour Organizational Change workshop with members of our management group in December 2014. This group includes all supervisors at the director and higher level, so that they could learn about ways to work with their employees in addressing change and finding ways to acknowledge the positive benefits. Dr. Schaeffer continues to work with different departments at the college.
- Our Strategic Councils who oversee the implementation of our Strategic Plan have been attending meetings with our Accreditation Steering Committee to review the accreditation standards for assessment and evaluation, including those standards that focus on Mission Fulfillment. These conversations are helping all of us to readjust our documentation that aligns our continuous cycle of assessment with our allocation of resources. In addition, each Council has been asked to conduct a mid-year assessment this quarter.
- We were very pleased to have Mr. Chuck Underwood spend two days in January 2015 at Edmonds Community College presenting workshops on Generational Strategies. He presented a faculty session focused on the classroom dynamics, a general session for all employees on co-worker relations and recruitment, a session with College Relations and Student Services personnel that discussed recruitment of students, and a de-brief session with President's Cabinet. He gave us numerous compliments because of the positive environment he felt we have created at EdCC.
- In January 2015, Governor Jay Inslee hosted the 34 community and technical college presidents at the Governor's mansion. I had the pleasure and honor of sitting at a table with First Lady Trudy Inslee. Governor Inslee shared his thoughts on the budget and the need for increased revenue and took a few questions from the presidents.