

BOARD OF TRUSTEES
Regular Meeting
May 7, 2020 4:30pm
Via Zoom Video Conference Call
Link to join meeting: <https://zoom.us/j/92082237236>

AGENDA

- | | | |
|--------|---|--|
| 4:30pm | 1. Call to Order | Chair Yim |
| 4:32pm | 2. Introduction of Guests | Chair Yim |
| 4:35pm | 3. Public Comment (3 min. each)
To make a public comment, please submit it in writing to publiccomment@edcc.edu , no later than Wednesday, May 6 at 5pm. Written comments should be no more than 300 words in length, must include your name and affiliation with the college, and will be read into the record, time permitting. | Chair Yim |
| 4:45pm | 4. Approval of Meeting Minutes
April 13, 2020 – Regular Meeting (pg.3) | Chair Yim |
| 4:47pm | 5. Next Meeting
June 11, 2020 – Regular Meeting, Location TBD | Chair Yim |
| 4:50pm | 6. Informational & Monitoring Reports
Q3 Operating Budget Update | Gregory Hinton |
| 5:00pm | 7. Old Business: Second Consideration, Final Action
a. Approval of Tenure (pg. 10)
RESOLUTION #20-5-1
b. Approval of Refugee Tuition Differential Waiver (pg. 13)
RESOLUTION #20-5-2 | Dr. Charlie Crawford
Gregory Hinton |
| 5:10pm | 8. New Business: First Consideration and Requested Final Action
a. Consideration and Approval of Distance Learning Fee Waiver (pg. 15)
RESOLUTION #20-5-3
b. Consideration and Approval of Building Study Area Naming (pg. 17)
RESOLUTION #20-5-4 | Gregory Hinton
Brad Thomas |
| 5:20pm | 9. New Business: First Consideration
a. Consideration of New Comprehensive Plan & Vision (pg 19)
b. Consideration of Revision to BOT Policy 6.0 (pg. 23)
c. Consideration of College FY 20-21 Operating Budget (pg. 25)
d. Consideration of Associated Students Budget (pg 26)
e. Consideration of Associated Students Fees (pg. 29) | Jim Mulik, Danielle Carnes
Jim Mulik, Danielle Carnes
Gregory Hinton
Vanessa Zelenović
Vanessa Zelenović |

5:45pm	10. Representative Reports	
	a. Faculty Representative	Kay Latimer
	b. Student Representative	Brenda Obonyo
	c. Classified Staff Representative	Elizabeth Mueth
6:00pm	11. Break	
6:10pm	12. Foundation Report (pg. 31)	Brad Thomas
6:15pm	13. President's Report (pg. 32)	Dr. Amit Singh
6:20pm	14. Board Discussion	Chair Yim
6:30pm	15. Executive Session	Chair Yim
7:30pm	16. Adjournment	Chair Yim

Next Regular Meeting: June 11, 2020 – Location TBD

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516

BOARD OF TRUSTEES

Regular Meeting: April 13, 2020

Held via Zoom video conference call due to COVID-19

Draft Minutes

Trustees Present: Emily Yim, Chair; Carl Zapora, Vice Chair; Dr. Tia Benson Tolle, Adrienne Wagner, Wally Webster

Trustees Excused: None

Others Present: Arlene Anderson, Kay Latimer, Brenda Obonyo, Elizabeth Mueth, Danielle Carnes, Christina Castorena, Dr. Charlie Crawford, Gregory Hinton, Kristen NyQuist, Jim Mulik, Mushka Rohani, Dr. Amit Singh, Eva Smith, Dr. Yvonne Terrell-Powell, Brad Thomas, and members of the staff, faculty and student body.

CALL TO ORDER AND WELCOME

Chair Yim called the meeting to order at 4:30pm, and welcomed those present, thanking them for their flexibility during the pandemic to prepare and attend meetings online.

INTRODUCTIONS OF GUESTS

Chair Yim asked those in attendance to introduce themselves and share their affiliation with the college.

PUBLIC COMMENTS

Chair Yim outlined the process for submitting public comments in writing in advance of remote meetings and read into the record the one comment that had been submitted, as follows:

William Hamp, engineering faculty member, wrote: "It seems a lifetime has passed since the November 14 Board of Trustees meeting in which I addressed the BOT with regard to the issue of faculty contract negotiations which seemed at that point to be stalled.

I asked the college leadership team to recall that Edmonds is a community of people who meet challenges head on, and find a way to get things done. I was concerned that the administration messaging at the time, that "budgets are hard", and "we can't do better" was not indicative of how Edmonds faces, and solves problems. Everything we do is hard, and we can always do better.

I wanted to take an opportunity to say thank you to the administration, and to all involved in that difficult process for coming together and finishing the job. I wish I could stand before you today and give my thanks personally. [I wish my thanks and recognitions to be louder than my criticisms.] I am so thankful we were able to conclude that effort prior to the massive undertaking in which we now find ourselves.

I would also like to thank the leadership team for the hard work they've been putting in during this pandemic. I teach my engineering students that crisis also brings opportunity, and our success can be influenced by the extent to which we identify opportunities and take advantage of them. I know the faculty

is working hard to pack as much into our online conversion efforts as possible. We're embracing the challenge, and rapidly expanding our capabilities. These efforts will pay dividends even after the current crisis passes. I see the same spirit reflected in the agile way in which the administration has handled the pandemic and I am proud of our college's response.

Thank you all for your hard work.”

APPROVAL OF MEETING MINUTES

Chair Yim asked for a motion to approve the minutes from the March 12, 2020 regular meeting and the March 18, 2020 special meeting. Vice Chair Zapora made the motion, which was seconded by Trustee Wagner, and the minutes were unanimously approved as presented.

Approved

NEXT MEETING

The next regular meeting is scheduled for Thursday, May 7, 2020. Chair Yim let everyone know that the meeting start time, originally set for 3:30pm to accommodate an in-person tenure reception, would be moved to 4:30pm, and the tenure reception would be postponed until a later date.

INFORMATIONAL & MONITORING REPORT

Dr. Singh asked members of the leadership team to report on the college's efforts related to COVID-19, as follows:

- Dr. Charlie Crawford, Executive Vice President of Instruction, reported that all classes (with the exception of a few labs) for spring quarter had been moved online and many faculty and students had signed up for preparatory online teaching and learning seminars.
- Christina Castorena, Vice President of Student Services, reported that all student services, including financial aid, enrollment services, official transcripts, and placement testing, are available online. Staff have continued to offer hygiene and meal services in-person to students experiencing homelessness. \$1.4M in CARES Act funding has been received and will be distributed to students soon.
- Eva Smith, Chief Technology Officer, reported that the IT team had been busy getting equipment and processes ready in order to distribute Chromebooks, Wi-Fi hotspots, and class supplies. The distribution started earlier in the day and would continue throughout the week.
- Gregory Hinton, Vice President of Finance and Business Operations, reported that despite COVID-19 set-backs, the construction of the STEM and Nursing and Triton Court buildings is on schedule for completion. The finance office is tracking COVID-related expenses as well.
- Marisa Pierce, Director of Communications and PIO, reported that the communications team continues to update the website with campus and health department news. Webpages for employee and student resources were created, along with key messages that were shared across campus. A “Live Triton Chat” button was operationalized for immediate assistance through the website.
- Dr. Yvonne Terrell-Powell, Vice President of Equity and Inclusion, reported that International Student Services are getting international students oriented online and have added website resources, including a live chat feature, for parents.
- Jade Jeter-Hill, Director of Safety, Security, and Emergency Preparedness, reported on the requirements her office is enforcing for on-campus visits and steps taken to mitigate contact.
- Danielle Carnes, Vice President of Innovation & Strategic Partnerships, reported that she is heading a team to look at enrollment scenarios and capture innovations implemented due to COVID-19.

Dr. Singh thanked the leadership team members and the Board engaged in a period of discussion.

OLD BUSINESS: SECOND CONSIDERATION & FINAL ACTION

College Name Change

Danielle Carnes outlined the rationale for changing the college name to Edmonds College, pointing out that it will not change the institution's relationship with, and commitment to, the community, but rather will better represent the range of offerings that now includes four-year BAS degrees.

Dr. Singh added that the approval process for the name change - first consideration in March, final action in April - was routine, and necessary to serve students better.

Chair Yim asked for a motion to approve Resolution #20-4-1, changing the college name to Edmonds College. Vice Chair Zapora made the motion, which Trustee Benson Tolle seconded. Chair Yim called for discussion, noting the milestone importance of the decision and thanking Dr. Singh and Ms. Carnes for the information provided. Each trustee commented on their full support of the change, including two trustees whose minds had been changed by the logic and data supporting the move, which has the interests of students at its core.

Chair Yim called the vote, and the Board unanimously approved Resolution #20-4-1, changing the college name to Edmonds College.

Approved

Revision of BOT 9.01pr Procedure

Chair Yim asked for a motion to approve Resolution #20-4-2, revising the Board Procedure 9.01 pr - President's Performance Evaluation. Vice Chair Zapora made the motion, which Trustee Webster seconded. Chair Yim called for discussion on the item, explaining that the changes to evaluation criteria were not being considered, just the scoring range, which was proposed as going from a 5-point scale to a 3-point scale.

She called the vote and the Board unanimously approved Resolution #20-4-2.

Approved

NEW BUSINESS: FIRST CONSIDERATION

Consideration of Tenure

Dr. Charlie Crawford outlined the two additional candidates for tenure, Patrick Kolanda and Mika McAfee, who had submitted electronic tenure packets to the Board for their review. Dr. Crawford thanked the Board for their consideration and said a resolution would be brought back to the Board for approval at the May meeting.

Refugee Waiver

Gregory Hinton outlined a proposal to allow waiving the tuition differential (in-state vs out-of-state) for certain categories of refugee students who may not have established residency prior to enrolling, noting that it will help us serve students better and bridge an equity gap. A resolution will be brought back to the Board for approval at the May meeting.

REPRESENTATIVE REPORTS

Faculty Representative, Kay Latimer, gave her report. [Attachment 1]

Student Representative, Brenda Obonyo, gave her report. [Attachment 2]

Classified Staff Representative, Liz Mueth, gave her report. [Attachment 3]

BREAK

At 5:48pm, Chair Yim adjourned the meeting for a 10-minute break. At 5:58pm, Chair Yim reconvened the meeting in open session.

FOUNDATION REPORT

Brad Thomas reported that in the past two weeks, the Foundation had funded \$18K worth of student assistance grants, more than twice what it would normally fund in an entire quarter. He thanked Ms. Obonyo and the Student Government for their generous donation of \$50K towards assisting students in need and also thanked Michelle Cimaroli for her good work in processing the requests.

He reported that the annual Gala will be held online and has a revised goal of \$235K, of which \$100K has been achieved. The STEM and Nursing Building campaign remains at \$1.93M on the \$2M goal, and donor meetings have been put on hold for the time being. He thanked those who have contributed to the campaign.

PRESIDENT’S REPORT

Dr. Singh pointed to his report in the packet and then thanked the leadership team, faculty, and staff who have stepped up to the challenge and are working hard to do the right thing for students.

BOARD DISCUSSION

Chair Yim noted that nominations for open positions on the Board of Trustees are considered by the Governor in the summer, and current trustees can assist the process by helping to identify strong candidates. She encouraged trustees to send names of candidates to Ms. NyQuist.

EXECUTIVE SESSION

At 6:08pm Chair Yim adjourned the meeting to an executive session to discuss personnel related items for twenty minutes, noting that no action would be taken after the session other than to adjourn the meeting.

At 6:28pm, Chair Yim reconvened the meeting in open session.

ADJOURNMENT

The meeting was adjourned by Chair Yim at 6:29pm.

Next Meeting: The next regular Board meeting will be held May 7, 2020 at 4:30pm via Zoom video conference.

Emily Yim, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary

**BOARD OF TRUSTEES
Meeting Report
AFT Local 4254 EdCC Faculty
April 13, 2020**

Greetings:

- Faculty are greatly disappointed that Professional Leaves for this coming year have been cancelled. The process was complete and yet we were not notified for weeks after the decision was made.
- The Faculty Union is formally requesting to negotiate the effects of COVID-19.
- We are working on a couple of potential grievances that are in the early stages.
- Faculty have related to me that there are some inequitable class caps in STEM. I have shared my concerns with Carey, Charlie and Dr. Singh.

Thank you.
Kay Latimer
President, AFT Local 4254

**BOARD OF TRUSTEES
Meeting Report
STUDENT GOVERNMENT
April 13, 2020**

1. The Student Government agreed to suspend the part of our AEdCC constitution that requires a physical quorum in order to have a meeting. This was done in order to comply with the Governor's stay home shelter in place order.
2. The student Government funded 50,000 dollars to the EDCC Foundation's COVID-19 emergency fund assistance program.
3. The Student Trustee application process is now open.
4. The student Government would like to thank Dr. Singh and the leadership team, faculty and staff for the wonderful job they have done during this trying time.

Submitted by:

Brenda Obonyo

Executive Officer for Administration

**BOARD OF TRUSTEES
Meeting Report
WPEA/UFCW Local 365
April 13, 2020**

- First and foremost the health and safety of our members is paramount.
- We appreciate Dr. Singh encouraging teleworking options during the CO-VID 19 pandemic.
- We hope that supervisors continue to work with employees; staying flexible to keep employees working while balancing the stress of the virus, staying home, supporting their family, and maintaining work.

Respectfully submitted by:

Liz Mueth, EdCC WPEA Chief Shop Steward

**BACKGROUND
CONSIDERATION OF TENURE****Subject**

Consideration of tenure for

Patrick Kolanda	Construction Management (Business)
Mika McAfee	Social Human Services/Family Life Education (Health & Human Services)

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Patrick Kolanda and Mika McAfee have completed their probationary period, and are recommended for consideration of tenure status.

Recommendation

Approval of tenure for Patrick Kolanda and Mika McAfee at the May 7, 2020 Board of Trustees meeting.

ELECTRONIC TENURE PACKETS

Our tenure candidates have all submitted electronic tenure packets this year. These are Google Sites with navigation that will guide you through the required sections of their tenure portfolios.

Please click on the names below to review the packets.

[Patrick Kolanda - Construction Management \(Business Division\)](#)

[Mika McAfee - Social Human Services/Family Life Education \(Health & Human Services\)](#)

**RESOLUTION #20-5-1
APPROVAL OF TENURE***Consideration of tenure for:*

Patrick Kolanda	Construction Management (Business)
Mika McAfee	Social Human Services/Family Life Education (Health & Human Services)

WHEREAS, the appointment review committees have met their responsibilities under the law and the negotiated agreement to review the appointments of the above-named, and

WHEREAS, the appointment review committees have recommended that tenure status be granted for Patrick Kolanda and Mika McAfee,

NOW THEREFORE BE IT RESOLVED that the Edmonds College Board of Trustees grants tenure status to Patrick Kolanda and Mika McAfee and welcomes them to tenured faculty positions at Edmonds College.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND REFUGEE TUITION DIFFERENTIAL WAIVER

Subject

First consideration for waiver of non-resident tuition differential for refugees, their spouses and dependents.

Background

As per RCW 28B.15.014(3), Community and Technical Colleges may waive all, or a portion of, the non-resident tuition differential for refugees, their spouses and dependents, if the refugee is:

- On parole status (allowed into the United State for humanitarian reasons);
- Has received an immigrant visa;
- Has applied for United States citizenship

The non-resident differential is the difference between resident tuition (operating and building fees) and non-resident tuition (operating and building fees).

Recommendation

Edmonds Community College recommends that the Board of Trustees adopt the resolution approving of the Refugee Waiver at the May 7, 2020 Board of Trustees meeting.

**RESOLUTION #20-5-2
REFUGEE TUITION DIFFERENTIAL WAIVER**

WHEREAS, according to RCW 28B.15.014(3), the governing boards of Community and Technical Colleges may waive the non-resident tuition differential for refugees, their spouses and dependents.

WHEREAS, colleges may waive non-resident tuition differentials for refugees if the refugee is on parole status (allowed into the United States for humanitarian reasons); has received an immigrant visa; or applied for United States citizenship.

WHEREAS, the non-resident differential is the difference between resident tuition (operating and building fees) and non-resident tuition (operating and building fees).

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Edmonds College grants authority to the college administration to waive the non-resident tuition differential for refugees according to RCW 28B.15.014(3).

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

DISTANCE LEARNING FEE WAIVER - Summer 2020

Subject

Waiver of the distance learning fee for summer quarter.

Background

The types of fees and the manner in which they are assessed on higher education students is heavily regulated by the State of Washington in [RCW 28B.15](#).

In accordance with those regulations, Edmonds College has historically charged a distance learning fee to students who take online classes. The revenue from those fees are aligned with resources needed to provide distance learning to include IT support, equipment, software, and personnel that make distance learning possible.

When Governor Inslee issued Proclamation 20-25, Stay Home - Stay Healthy, Edmonds College converted all remaining spring quarter on-ground classes to online, to comply with the order and ensure that our students' education remained uninterrupted. At that time, no additional distance learning fees were assessed for classes that moved mid-quarter to a distance learning format.

As the Stay Home - Stay Healthy order has continued, Edmonds College administration has made a decision to continue the distance learning format for summer quarter.

Under normal circumstances, enrollment in distance learning classes in summer quarter would bring in approximately \$144K in distance learning fees (based on the number from last summer). However, students no longer have the choice to continue their education through on-ground or hybrid classes due to the Governor's order, and as a matter of equity, the distance learning fee would have to be assessed to all students enrolled, or none.

Considering the material loss of \$144K in revenue for summer quarter, but also what the best thing is for students, many of whom are struggling financially right now, the President and President's Leadership Team recommends that the best course of action is to waive the distance learning fee for all students for summer quarter. This is a one-time request for a waiver.

Recommendation

The Edmonds College President and President's Leadership Team respectfully requests the Board of Trustees to consider and approve waiving the Distance Learning fee for the summer quarter of 2020, at its May 7, 2020 Board of Trustees meeting, so that Edmonds College can enact the waiver in time for summer quarter registration.

**RESOLUTION #20-5-3
DISTANCE LEARNING FEE WAIVER - Summer 2020**

WHEREAS, Edmonds College usually charges a distance learning fee to those students who elect to register for online courses instead of on-ground courses; and

WHEREAS, Edmonds College has moved all courses online for summer quarter due to the uncertainty of being able to hold on-ground classes because of the COVID-19 pandemic; and

WHEREAS all Edmonds College students are thereby necessarily enrolled in distance learning; and

WHEREAS the resulting revenue earned from distance learning fees in a given summer quarter during a normal year would be approximately \$144K; and

WHEREAS the Board of Trustees reserves the right to consider and approve decisions that materially affect the budget; and

WHEREAS Edmonds College values equity and endeavors to keep students' interests at the heart of its decision making; and

WHEREAS many Edmonds College students are struggling financially due to the COVID-19 pandemic and the resulting economic downturn;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Edmonds College grants authority to the college administration to waive the distance learning fee for all students during summer quarter 2020.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

Naming of STEM & Nursing Building Study Areas

Subject

The Edmonds CC Foundation has launched a \$2 million STEM and Nursing campaign to raise funds for the new building, technology, programs, and scholarships.

Background

The Foundation Board of Directors, campaign steering committee and Foundation staff are recommending that we offer building naming opportunities for our new STEM & Nursing building to inspire those individuals, companies and foundations that would appreciate this type of donor recognition for their \$50,000+ gifts of class rooms, conference rooms, labs, spaces, departments, programs and buildings.

Recommendation

The Foundation recommends that the Board of Trustees grant authority to name the 2nd Floor Mathematics and Science Achievement Student Center after Dr. Jean Hernandez for her gift commitment of \$60,000; and,

The Foundation also recommends that the Board of Trustees grant authority to name the main entrance study area after Wendy and Mike Popke for their gift commitment of \$100,000, as outlined in the following resolution.

For the sake of expediency, we respectfully ask the Board to take final action and approve the following resolution at first consideration, at the May 7, 2020 Board meeting.

**RESOLUTION #20-5-4
NAMING OF STEM & NURSING BUILDING STUDY AREAS**

WHEREAS, naming of facility structures such as conference rooms, classrooms, etc. may be named after a donor, and

WHEREAS, the President's Leadership Team has made a recommendation to offer building naming opportunities for the new STEM & Nursing Building as part of the \$2 million STEM and Nursing campaign and,

WHEREAS, the naming of the Mathematics and Science Achievement Student Center recognizes Dr. Jean Hernandez, a Trustee of College Spark Washington, an organization that has made a \$60,000 pledge of support on her behalf (pending formal execution of the Gift and Naming Rights Agreement between EDCC Foundation and Dr. Hernandez), and

WHEREAS, the naming of the main entrance student study area recognizes Wendy & Mike Popke's \$100,000 pledge of support (pending formal execution of the Gift and Naming Rights Agreement between EDCC Foundation and the Popkes),

NOW THEREFORE BE IT RESOLVED, The Edmonds College Board of Trustees grants authority to the college administration to name the main entrance study area after Wendy & Mike Popke and approves the designation of "The Hernandez MESA Study Room," for the STEM & Nursing Building.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

NEW VISION STATEMENT AND NEW COMPREHENSIVE PLAN

Subject

Board of Trustees approval of a new vision statement and new comprehensive plan

Background

The existing vision statement was approved by the Board of Trustees in 2013.. The vision is included in policy BOT 6.0, which is attached to this document. The college's last strategic plan was approved by the Board of Trustees in 2016, and ran from 2016-2018. In early 2018, the plan was extended for an additional year (through 2018-19) as the college transitioned to a new president. After that time remaining, valid goals from the plan were folded into the college's operational plan for 2018-2020.

Development of the Comprehensive Planning Structure

During the July 2019 Board of Trustees Study Session, the Trustees discussed the possibility of creating a new vision statement and the new comprehensive planning structure. The comprehensive planning process has spanned the 2019-20 academic year, during which several events and opportunities for input were held, and formal updates along the way were provided to the Board of Trustees. Over the course of the year, a comprehensive planning model was created; the college's Idea Lab was launched; and 417 ideas that were collected, sorted, and themed from 50+ meetings that were held with internal and external stakeholders; ideas were vetted by college leadership.

All of these efforts have resulted in a new comprehensive plan, and two options for a new vision statement.

Highlights of External Community Input

Without exception during the community interviews, respondents conveyed a sincere appreciation for the college and its role in the region. Many specific examples of good work were cited, and interviewees also expressed strong support for the college and generally applauded the college's responsiveness and willingness to experiment.

External community members highlighted the following regional traits : optimism for South Snohomish County; equity and inclusive prosperity for all people in the community; collaborative spirit among entities within the area; and creativity and entrepreneurship to connect local innovators. These traits were considered in the development of the Comprehensive Plan.

Crafting the Vision Statement

Taking into account the feedback given during the planning process, the PLT worked together over a period of months to craft two options for a new vision statement that describe our ideal state, and that work with our mission and values to create a complete and compelling picture of Edmonds College.

Two versions of the new vision language are being brought forward for the Board of Trustees to consider:

Option 1: Creating the Future of Learning. Empowering Innovative and Inclusive Leaders

Option 2: Leading the Future of Learning. Empowering Global and Inclusive Leaders

Details of the College’s Comprehensive Planning Structure

The college’s comprehensive approach to planning integrates continuous improvements to existing functions (i.e., operational planning), and an intentional structure to challenge the status quo and lean into the future (i.e., innovation planning). The model is designed to include a broad range of participants and to weave long-term planning with annual operational planning, allowing the college to focus on meeting its mission while working toward realizing its vision.

Both sides of the comprehensive plan are continually refreshed each year, with some items rolling off and some coming on. This eliminates the need for a cumbersome 3 or 5 year life-cycle of a traditional strategic plan, making this a process lite alternative to its planning cousin of the past.

Operational Planning

The operational plan is organized around the four overarching goals of Access, Success, Community Engagement, and Capacity/Operational Excellence. Each of these goals is underpinned by strategies and action items which are assigned across the college.

Updates on actions items (which are implemented by employees within the various areas of the college) are regularly monitored by the President’s Leadership Team and reported out, both to the Trustees and to campus. The operational plan is refreshed each year, as completed items roll off and new ones are added.

Innovation Planning

Edmonds College innovative plan consists of bold initiatives selected to respond to unmet needs in the community.

To assist with innovation planning, the college created an Idea Lab, which is designed to be a permanent structure at Edmonds to brainstorm, incubate, evaluate, and mobilize innovative solutions to create a change-ready and adaptive college. The Idea Lab began during the 2019-20 academic year, and focused its first cohort of employees on the creation of the innovation goals contained here.

Forward-thinking ideas for the innovation plan may come from a variety of sources, and once they are vetted, approved, and implemented, they inform the shorter-term operational plan as noted in the diagram below. In this way, the college’s innovation plan and operational plan are integrated.



Recommendation

The President’s Leadership Team recommends the Edmonds College Board of Trustees choose and approve one of the two options of the new vision statement and approve the new comprehensive plan.

Comprehensive Plan

Mission	Vision
Teaching Learning Community	<i>Final vision statement to be approved by Board</i>
<p style="text-align: center;">4 Operational Plan Goals</p> <p>Access: The college Access goal aims to increase student and community access to college pathways. Increasing access to the college experience through outreach and marketing, high-quality academic programs, clear pathways; and student-centered course scheduling are included in this goal.</p> <p>Success: Success for all students is a driving priority for Edmonds College. Establishing an inclusive learning environment requires equitable support structures, quality student success resources, and inescapable pathway communication to guide students to attain their academic goals.</p> <p>Community Engagement: Edmonds College is committed to serving our community and partnering in creative and unique ways to solve problems, meet needs, and build futures. Investing in relationships with organizations, partners, and community leaders for shared outcomes is the intent of this goal.</p> <p>Capacity and Operational Excellence: This goal aims to build institutional, individual and professional capacity for excellence through focus on identified leadership competencies. Intentional pursuit of process improvement, operational efficiencies, strategic use of resources, and customer obsession will also drive progress toward this goal.</p>	<p style="text-align: center;">2 Innovation Plan Goals</p> <p>Entrepreneurship Hub: Edmonds College will create synergies among the business community, our racially diverse and immigrant communities, and our campus community by creating access and opportunity through an entrepreneurship hub.</p> <p>Anytime, Anywhere: Edmonds College will commit to enhancing academic and service delivery to fit the modern student lifestyle: delivering personalized attention at mass scale.</p>

For informational purposes, some sample strategies for the above-stated goals are shown below. Official strategies will be developed and approved by PLT in June 2020.

INNOVATION PLAN

Goal 1: Entrepreneurship Hub

Sample Strategies

- Help local residents and students find a business niche in the “new” SnoCo economy so that the area isn’t dominated by big, outside players and bedroom commuters.
- Opportunity to contribute to the Edmonds Creative District, and Edmond’s chamber’s interest in collaborative work spaces and online oriented businesses.
- Development is underway for a non-credit entrepreneurship program.

Goal 2: Anytime, Anywhere

Sample Strategies

- Develop intentionally designed online programs and redesign current online courses to increase curricular offerings for students in need of accessible, flexible course options.
- Develop and integrate technology-enabled services to increase student success. These may include cloud based computer labs and 24/7 chatbots.
- Expand/Shift from traditional service hours and classroom scheduled instruction to provide an opportunity for innovation.

OPERATIONAL PLAN

Goal 1: Access

Sample Strategies

- Implement effective recruitment and communication plans that engage prospective students through events, tours, emails, texts, and print pieces and that establish the identity of Edmonds College as an inclusive, first-choice college.
- Communicate, assess, and maintain clear and structured areas of study to students (through actions included in the college’s Pathways plan submitted to the state board).

Goal 2: Success

Sample Strategies

- Support successful student achievement outcomes in academic programs and pathways (through actions included in the college’s Pathways plan submitted to the state board).
- Support successful student achievement outcomes

Goal 3: Community Engagement

Sample Strategies

- Develop and maintain industry and community relationships and investment in Edmonds College students through innovative programs and services.
- Develop and maintain industry and community relationships and investment in Edmonds College students through available grants and scholarships.

Goal 4: Capacity and Operational Excellence

Sample Strategies

- Manage resources with efficiency and integrity to ensure the long-term health of the college.
- Invest in the recruitment, retention, professional growth, and safety of our faculty and staff through leadership development, cultural proficiency, employee learning, and talent management practices.
- Use effective technology to transform and streamline processes and to increase data literacy, availability and usage.
- Develop and maintain a safe, healthy, and professional environment that fosters creativity, innovation, learning, and personal growth.

POLICY BOT 6.0 - Mission, Vision, Core Themes, and Values

SUMMARY/SCOPE

The Edmonds College Board of Trustees supports the college's Mission, Vision, Core Themes, and Values. As the governing body for the college, the Board of Trustees approval is required before changes can be implemented.

DESCRIPTION

The current Mission, Vision, Core Themes, and Values are as follows:

MISSION

Teaching|Learning|Community

VISION

~~Transforming lives through exemplary, nationally recognized educational and career pathways.~~

New Vision Statements for the Board's consideration, choice, and approval:

Option 1 - Creating the Future of Learning. Empowering Innovative and Inclusive Leaders

Option 2 - Leading the Future of Learning. Empowering Global and Inclusive Leaders

CORE THEMES

Guided by innovation, equity, inclusion, and a global perspective, we are committed to...

- Academic Excellence
- Student Success
- Community Engagement

VALUES

The Board, employees, and students of our college value...

Collaboration and Communication

- We promote respectful collaboration, communication, and interaction among students and employees.
- We develop and maintain a safe, healthy, and professional environment that fosters creativity, innovation, learning, and personal growth.

Responsibility and Accountability

- We manage our resources with efficiency and integrity to ensure the long-term health of the college.
- We infuse sustainable and transparent practices throughout all aspects of the college's operations and programs.

Innovation and Creativity

- We continuously seek opportunities to improve the quality of our lives, the college, our community, and the world.
- We explore, create, and evaluate in order to improve.

Diversity, Respect, and Inclusion

- We celebrate the individuality and diversity of our students and colleagues, as well as the diversity of our college, community, nation, and world.
- We require equity and mutual respect.

An in-depth review of the Mission, Vision, Core Themes, and Values will be conducted at least once every seven (7) years.

GLOSSARY TERMS

[Board of Trustee\(s\)](#)

RELATED POLICIES AND PROCEDURES

[BOT 6.01pr Mission, Vision, Core Themes, and Values: Procedure](#)

SOURCE INFORMATION

(was) B 1.1 Mission Statement, Vision Statement, Core Themes, Strategic Objectives, and Values

CONTENT OWNER. The primary responsibility for this policy belongs to:
Office of the President, Secretary of the Board of Trustees

PRIMARY CONTENT CONTRIBUTOR (Director/Dean)
Office of the President, Secretary of the Board of Trustees

REVIEW PERIOD

Three years. Requires President consulting with the Board of Trustees Chair on changes made.

REVIEW HISTORY

2020-Jun 11 Revised, Board Resolution XX-XX-X
2017-Nov 02 Reviewed, Board Resolution 17-11-2
2017-Feb 09 Revised, Board Resolution 17-2-1
2014-Feb 18 Reviewed
2013-Nov 21 Amended, Board Resolution 13-11-2
2013-May 09 Amended, Board Resolution 13-5-1
2012-Sep 09 Amended, Board Resolution 12-9-3
2012-Aug First Consideration of B 1.1
2010-Jun 09 Amended, Board Resolution 10-6-9
2007-Jan 11 Amended
2001-May Approved B 1.1 (and B 1.2)

BACKGROUND 2020-21 COLLEGE OPERATING BUDGET

Subject

First consideration of the 2020-21 College Operating Budget.

Background

While the State Board for Community and Technical Colleges has provided us with a projected allocation for 2020-21, that allocation is still in draft status and subject to further adjustments before being finalized. Budget reductions and fiscal uncertainty will be overarching themes as Governor Inslee recently vetoed 147 separate expenditures for the state's 2020 supplemental budget that will reduce the state spending by nearly \$445 M over the next three years.

Working with the allocation projection from the State Board and our projections for decreased enrollment and tuition revenue for this coming fiscal year, the Business Office has put together a projected budget plan for 2020-21 with a shortfall of \$6M.

We have adopted a more rigorous and disciplined budgeting process that requires much more analysis that is granular by every budget authority across campus, allowing for more precise alignment of spending decisions with the College mission and goals.

There will be changes in the initial allocation between now and when it is released, as the state legislation is not scheduled to meet until after the start of the fiscal year 2020-21. This year has been a very challenging year for the College budget, and 2020-21 will require careful management of resources to continue the work accomplished in 2019-20.

As part of first consideration, the initial budget presented reflects all of these elements.

Recommendation

The President and the President's Leadership Team recommend that the Board of Trustees approve the 2020-21 College Operating Budget as presented, at the June 11, 2020 Board of Trustees meeting.

**BACKGROUND
FISCAL YEAR 2020-21
ASEdCC SERVICES AND ACTIVITIES FEE BUDGET**

Subject

Proposed ASEdCC Services and Activities Fee Budget for (FY) 2020-21.

Background

The ASEdCC budget development process is outlined in the ASEdCC Financial Code and RCW 28B.15.045. The ASEdCC Services and Activities (S & A) Fee Budget Committee has balanced the proposed budget following the process, timeline, and guidelines contained in the ASEdCC Financial Code.

The following budget is submitted for consideration:

2020-21 Projected Revenue = **\$1,430,000**

Fund Balance Allocation = **\$101,603**

The 2020-2021 S & A Fee Revenue is assumed to remain the same as the current year, as projected by the Business Office.

The 2020-21 S & A Fee Budget Committee developed the budget based on account directors' proposals, preliminary balance hearings, and administrative review. The committee reviewed all accounts by dividing the budgets into 8 groups and reviewing each group individually. The groups are as follow:

- Payroll
- Travel & Conferences
- Student Events
- Services
- Scholarships
- Music
- Athletics
- New Programs

The Associated Students of Edmonds College approved the transfer of \$101,603.00 from the Student Government fund balance to the 2020-21 S & A Fee Budget.

The ASEdCC Executive Board recognized the following programs as a new recognized program. Subsequently, the 2020-21 S & A Fee Budget Committee funded the programs.

- Ethics Competition at \$1,682
- National Conference for College Women Student Leaders at \$4,105
- Rocketry at \$5,000
- Society for Advancement of Chicanos/ Hispanics and Native Americans in Science, Society of Women Engineers, & National Society of Black Engineer Conferences at \$8,644
- MESA Scholarships at \$8,900
- Project Home at \$10,000

The following budgets has the most significant changes:

- Game Room increased by 16% (\$19,989 to \$23,149)
- Center for Student Engagement and Leadership Welcome Desk increased by 14% (\$25,576 to \$29,166)
- Student Leadership Training decreased by 11% (\$11,835 to \$10,523)
- Triton Review newspaper increased by 14% (\$15,349 to \$17,432)
- Digital Signage increased by 47% (\$4,208 to \$6,202)
- Jazz Festival decreased by 100% (\$5,592 to \$0)
- STEM Study Room increased by 45% (\$22,115 to \$31,974)

Recommendation

The Board of Trustees approve the proposed FY 2020-21 Services and Activities Fee budget at the June 11, 2020 Board of Trustees meeting.

2020-21 ASEdCC Services and Activities Fee Budget

**EDMONDS COMMUNITY COLLEGE
ASSOCIATED
STUDENTS**



Account Number	Program Title	2019-20 Allocation	2020-21 Preliminary Balance	Percent Increase	Difference
8020	Game Room	\$19,989	23,149	16%	3,160
8024	Tunnel of Intersections	\$1,100	1,100	0%	0
8050	CSEL Welcome Desk	\$25,576	29,166	14%	3,590
8110	ASEdCC Executive Board	\$75,290	78,695	5%	3,405
8116	Student Math League Contest	\$390	390	0%	0
8117	Legislative Action	\$935	935	0%	0
8140	Student Leadership Training	\$11,835	10,523	-11%	-1,312
8145	Student Leader Conference Travel	\$1,650	1,650	0%	0
8210	Student Activities Supervision	\$71,325	\$ 75,509	6%	\$ 4,184
8215	Intramural Programmer	\$7,780	7,780	0%	0
8220	Triton Talks	\$19,400	19,400	0%	0
8235	Student Technology Advice and Resource Team	\$26,629	28,158	6%	1,529
8240	Student Activities Programming	\$29,241	29,341	0%	100
8280	Commencement	\$22,227	20,711	-7%	-1,516
8285	Awards Dessert	\$5,600	5,482	-2%	-118
8292	Services for Students with Disabilities	\$20,626	20,626	0%	0
8305	International Mentors	\$5,340	5,340	0%	0
8313	Center for Service Learning	\$24,651	24,913	1%	262
8315	Residential Life Program	\$33,400	33,400	0%	0
8325	Art Gallery	\$5,746	6,298	10%	552
8330	Childcare	\$175,844	\$199,589	14%	\$23,745
8335	Wellness and Health Promotion	\$3,408	3,408	0%	0
8340	Learning Support Center	\$90,856	95,903	6%	5,047
8360	Center for Student Cultural Diversity and Inclusion	\$40,707	38,717	-5%	-1,990
8365	Pow Wow	\$2,950	2,950	0%	0
8405	Career Action Center Events	\$15,997	16,559	4%	562
8408	Leadership is You! Conference	\$6,870	7,100	3%	230
8410	Clubs	\$40,636	41,063	1%	427
8610	Student Newspaper: The Triton Review	\$15,349	17,432	14%	2,083
8620	Triton Calendars	\$6,695	7,061	5%	366
8630	Between the Lines	\$6,703	6,703	0%	0
8640	Publicity	\$9,459	9,527	1%	68
8660	Printing	\$955	955	0%	0
8670	Digital Signage	\$4,208	6,202	47%	1,994
8680	Black Box Theatre	\$6,500	6,500	0%	0
8705	Athletic Grants-in-Aid/Athletic Grants-in-Aid	\$46,000	48,000	4%	2,000
8710	Athletic Administration	\$89,827	96,008	7%	6,181
8711	Athletic Official Fees	\$32,885	35,495	8%	2,610
8712	Post-Season Travel	\$5,000	5,000	0%	0
8713	Athletic Travel	\$78,961	85,554	8%	6,593
8714	Athletic Uniform Schedule	\$6,640	6,640	0%	0
8720	Men's Soccer	\$1,000	1,000	0%	0
8725	Women's Soccer	\$1,000	1,000	0%	0
8730	Men's Basketball	\$1,000	1,000	0%	0
8740	Baseball	\$2,000	2,000	0%	0
8750	Volleyball	\$2,412	2,543	5%	131
8760	Women's Basketball	\$1,000	1,000	0%	0
8770	Softball	\$1,000	1,000	0%	0%
8795	Athletic Facilities	\$12,450	12,450	0%	0
8800	Vocal Music Program	\$2,042	2,342	15%	300
8805	Concert Band	\$4,980	4,980	0%	0
8810	Jazz Band	\$9,360	9,360	0%	0
8820	Soundsation	\$10,790	10,790	0%	0
8830	Jazz Festival	\$5,592	0	-100%	-5,592
8850	Symphonic Choir	\$7,635	7,635	0%	0
8855	Music Licensing	\$5,385	5,768	7%	383
8860	Music Programmer	\$6,161	6,424	4%	263
8865	Music Scholarships	\$13,580	13,580	0%	0
8870	ISS Programmer	\$7,324	7,787	6%	463
8871	STEM Study Room	\$22,115	31,974	45%	9,859
8872	Pre College Peer Mentoring	\$5,748	5,868	2%	\$120
8873	Women's Cross Country	\$2,050	1,581	-23%	-469
8874	Men's Cross Country	\$2,050	1,581	-23%	-469
New	Ethics Challenge		1,682	N/A	1682
New	NCCWSL		4,105	N/A	4105
New	Rocketry		5,000	N/A	5000
New	SACNAS, SWE, & NSBE		8,644	N/A	8644
New	MESA Scholarships		8,900	N/A	8900
New	Project Home		10,000	N/A	10000
8940	Building Fund	\$100,000	100,000		
8920	Unallocated Reserve	\$108,033	\$102,666		
	Totals	\$1,429,887	\$1,531,591	7%	\$101,704

*New recognized and subsidized program

**BACKGROUND
FISCAL YEAR 2020 - 2021
SERVICES & ACTIVITIES FEE
STUDENT CENTER M&O FEE
ASSESSMENT FEE
TECHNOLOGY FEE
SUSTAINABILITY FEE
TRITON FIELD FEE
BUS PASS USER FEE**

Subject

Proposed ASEdCC Services and Activities and Self-Assessed local fees for Fiscal Year (FY) 2020-21.

Background

The ASEdCC budget development process is outlined in the ASEdCC Financial Code and RCW 28B.15.045. The ASEdCC Executive Board is responsible for determining fee levels within the guidelines that the State Legislature and the State Board of Community and Technical Colleges have set. The following fees are submitted for consideration.

The Associated Students recommend to the Board of Trustees fee levels for the following six fees: the Services and Activities Fee and five local voluntary self-assessed fees. The Services and Activities Fee maximum is set by the State Board for Community and Technical Colleges, and the five local voluntary self-assessed fees are set by the Associated Students Executive Board. The State Legislature has given authority to each college to determine local fees. The ASEdCC Executive Board voted to keep self-assessed local fees the same for 2020-21.

Current ASEdCC FeesServices and Activities (S&A) Fee

The Services and Activities Fee is included as part of the tuition a student pays.

S&A Fee 2019-2020	\$11.33/credit (credits 1-10)	\$6.59/credit (credits 11-18)
S&A Fee 2020-2021	\$11.61/credit (credits 1-10)	\$6.75/credit (credits 11-18)

Assessment Fee

The Associated Students took action to assess a fee to fund Brier Triton Student Center and subsidize the bus pass program with Community Transit.

Assessment Fee 2019-2020	\$5.30/credit
Assessment Fee 2020-2021	\$5.30/credit

Technology Fee

The Associated Students took action to assess a Technology Fee. The fee is used to fund staff positions to support the operation of the open computer labs and fund technology-related projects through the Technology Investment Management Committee (TIMC).

Technology Fee 2019-2020	\$2.40/credit
Technology Fee 2020-2021	\$2.40/credit

Student Center Maintenance and Operation (M&O) Fee

The Associated Students took action to assess a Student Center M&O Fee. The fee was instituted in 2005-06 to support a dedicated fund for the M&O of the student center. Currently, the State does not fund M&O for buildings constructed with Certificates of Participation (COP). This fee ensures a dedicated revenue source for the operation of the student center. It has not been changed since FY 17-18.

Student Center M&O Fee 2019-2020	\$0.41/credit
Student Center M&O Fee 2020-2021	\$0.41/credit

Sustainability Fee

The Associated Students took action to assess a Sustainability Fee. This fee began in the fall quarter of 2011 to provide dedicated funding to enhance sustainability on campus. The fee provides funding for the Campus Green Fund; funds student positions known as "Green Team," and to educate the campus community about sustainability practices.

Sustainability Fee 2019-2020	\$0.45/credit
Sustainability Fee 2020-2021	\$0.45/credit

Triton Field Fee

The Associated Student Executive Board took action to assess the Triton Field Fee beginning fall quarter 2019. The purpose of the fee is to provide dedicated funding for ongoing maintenance, field improvements, and turf replacement.

Triton Field Fee 2019-2020	\$0.75/credit
Triton Field Fee 2020-2021	\$0.75/credit

Bus Pass User Fee

The Associated Students took action to assess students who want a bus pass a quarterly user fee. This user fee began in the summer quarter 2010 to help subsidize the bus contract with Community Transit. Contract costs require that all students who use this service pay a small fee to receive free local bus service.

Bus Pass User Fee 2019-2020	\$26.00/quarter
Bus Pass User Fee 2020-2021	\$26.00/quarter

Recommendation

The Board of Trustees approve the proposed FY 2020-21 AEdCC Services and Activities Fee, Assessment Fee, Technology Fee, Student Center M&O Fee, Sustainability Fee, Bus Pass User Fee as submitted at the June 11, 2020 Board of Trustees meeting.

FOUNDATION REPORT

FUNDRAISING & FOUNDATION ACTIVITY

- In the last three weeks, the Foundation has provided 73 students with over \$27,407 in COVID-19 emergency assistance for food, housing, utilities, transportation, and medical expenses. We expect as many as 43 additional emergency assistance requests for this week alone which we take our total support to over \$40,000. The initial \$15,000 was provided by the Foundation and our donors. We asked the Associated Student government executive board for \$10,000 and they gave us \$50,000 because they saw the needs of our students being financially impacted by COVID-19.
- We've received 450 completed annual scholarship applications for the 2020-21 academic year. With the help of over sixty reviewers, we are reviewing applications from April 20th through May 18th. We expect to announce 200 scholarship recipients on June 15, 2020.

TRANSFORMING LIVES GALA

- The 2020 "INSPIRE: Transformational Impact" Virtual Gala is June 2nd through June 6th. We encourage all the Trustees to plan on attending this event and to consider in advance your level of giving. The students need our help more than ever and this is the Foundation's largest fundraising event. Our goal is to have 50 virtual table captains and engage with and inspire more than 400 community members throughout this event. We currently have 27 corporate sponsors renewed for a total of \$108,500 of our revised goal of \$125,000. This year's gala will culminate with a streamed program hosted by our emcee Kevin Joyce that will offer leadership videos, inspirational student stories, social media engagement, and more over a 3-week period. The event will officially "kick off" on May 12th with special announcements and contest announcements for table captains. We'll then move into an online Dessert Dash. The gala will "go live" on June 2nd and run through June 6th with an online program, online auction, and raise the paddle all made possible through mobile bidding. Anyone from anywhere can participate anytime.

STEM CAMPAIGN UPDATE

- Thanks to many generous Launch campaign donor commitments, including Dr. Singh and Trustee Zapora, we have raised \$1.96 million to date. We are only \$41,000 away from our \$2 million goal. We have put a hold on the campaign until the COVID-19 crisis subsides and we have a better idea of the economic forecast.
- Thank you for approving the name of the new STEM & Nursing building as Hazel Miller Hall. We are forever thankful to Maria Montalvo (Foundation board chair and Hazel Miller Foundation board member), Diana White, Pat Shields, Leigh Bennett, Renee McRae, Dick Ellis, and Jack Loos with the Hazel Miller Foundation for their \$1.5 million gift. Their gift pushes Edmonds College towards completing the best in class STEM and Nursing learning environment in the Puget Sound.
- Foundation board members who have pledged to date include Bob Terwilliger, Whitney Cornell, Janette Turner, Maria Montalvo, Wendy Popke, Libby Lewis, Doug Fair, Meg Rankin, John Sanchez, Jack Tawney, Dale Terwedo, Ken Chandler, Mike Meeks, and Steve Pennington. In addition, we have campaign commitments from the Leone family, Jean Hernandez, Jean Sittauer & Fred Gouge, Steve & Eileen Carter, Dave & Aimee Wescott, Dick and Pam Beresford, Dave & Laurie Gossett, ATS Automation (Josh Cales), Rob Thompson, Virginia Mayer & Tom Westover, and Barb and Pat Fahey.

Submitted by: Brad Thomas, Executive Director

PRESIDENT'S REPORT - May 2020

ALL-WASHINGTON ACADEMIC TEAM AWARD

As part of Phi Theta Kappa, the International Honor Society for two year colleges, the All-Washington Academic Team program recognizes and honors our state's finest higher education students.

Edmonds College is very proud that Hayden Tran and Bahareh Rouhijahromi were chosen as part of the 2020 All-Washington Academic Team, in recognition of their scholarly achievements. They will receive a certificate, a medallion, and a monetary award which were originally slated for presentation at a ceremony with the Governor. Bahareh Rouhijahromi and Hayden Tran, congratulations on your achievements!

MID-CYCLE ACCREDITATION VISIT

Two evaluators visited the campus virtually at the end of April to conduct our Year 3, mid-cycle accreditation review. The mid-cycle visit is designed to prepare us for a successful Year 7 visit. Evaluators Clifton Sanders from Salt Lake Community College and Leslie Jernberg from College of Eastern Idaho, were joined by Pam Goad from NWCCU to host a kick-off meeting involving the PLT, Chair Yim and Vice Chair Zapora. The evaluators then conducted a series of interviews and group meetings across the campus. Kudos to James Mulik, our Accreditation Liaison Officer who prepared our well-received report and coordinated the visit.

SERVING OUR COMMUNITY DURING COVID-19

The college's COVID-19 Response Team continues to show exemplary leadership through the crisis.

Christina Castorena and the Student Services team have kept Seaview Gym open three days a week to serve students experiencing homelessness. They can use the shower and restroom facilities, pick up a bag of groceries, personal hygiene supplies, and laundry vouchers, and use the college wifi, while maintaining social distancing guidelines. We currently serve about 35 students per week.

Dr. Terry Cox and the Workforce Development division turned the WATR Center toward the production of Personal Protection Equipment (PPE) cutting 14,000 faceshield component parts for Kaas Tailored. Kaas usually produces upholstered items but turned their attention to PPE when they saw the need. Kudos to Larry Cluphf and the team of staff that were able to pull this off.



In The Facility Makerspace, David Voetmann and the team have been working to create a prototype for a self-contained, battery powered, positive pressure respirator. The goal is to make the parts list and blueprints for our version available to anyone who wants to make one. [<<left]

They are also working on an E19 face shield prototype which uses standard welding helmet headgear and is being piloted at two Washington hospitals. [>>right]



NEW APPOINTMENT

I was recently appointed to the Snohomish County Economic and Workforce Recovery Task Force, led by Snohomish County Executive, Dave Somers. The group will develop strategies for economic recovery that take advantage of new opportunities and build resiliency in our local businesses and workforce for long-term growth and shared prosperity, and I'm pleased to represent Edmonds College in the effort.