

AGENDA

Regular Meeting & Study Session
March 14, 2019
Gateway Hall 352
4:30 p.m.

MISSION: TEACHING | LEARNING | COMMUNITY

- | | | | |
|---------|---|--|----------------|
| 4:30 PM | A. Call to Order | Dr. Tia Benson Tolle | |
| | B. Introduction of Guests | Dr. Tia Benson Tolle | |
| | C. Public Comment (2 min. each) | Dr. Tia Benson Tolle | |
| | D. Approval of Meeting Minutes
February 7, 2019 Regular Meeting | Dr. Tia Benson Tolle | p. 3 |
| | E. Next meeting - April 11, 2019 at 4:30 p.m. | | |
| 4:45 PM | F. Informational and Monitoring Reports
1. Washington State Auditor's Office
2. Budgeting Process & Timeline
3. Winter Enrollment Update | Kristina Baylor
Kevin McKay
Danielle Carnes | |
| 5:15 PM | G. Old Business – Action
1. Recommendation for Tenure Status
2. Recommendation for Continuing Tenure Probationary Status
3. Recommendation for Continuing Permanent Probationary Status | Dr. Charlie Crawford
Dr. Charlie Crawford | p. 12
p. 13 |
| | | Dr. Charlie Crawford | p. 19 |
| | <i>5-Minute Break</i> | | |
| 6:20 PM | H. New Business – First Consideration
Consideration of Temporary Waiver | Dr. Charlie Crawford | p.20 |
| 6:30 PM | I. New Business – Action
Consideration of Temporary Waiver | Dr. Charlie Crawford | p.21 |
| 6:35 PM | J. Representative Reports
1. Faculty Representative
2. Student Representative
3. Classified Staff Representative | Kay Latimer
Mustapha Samateh
Frederick Pieters | |

6:50 PM	K. Foundation Report	Diana Clay	p. 22
6:55 PM	L. President's Report	Dr. Amit Singh	p. 24
7:00 PM	M. Board Discussion New Trustee Onboarding	Dr. Tia Benson Tolle	
7:15 PM	N. Executive Session	Dr. Tia Benson Tolle	
7:45 PM	O. Study Session Pathways, Goals, and Metrics	Danielle Carnes, Jim Mulik	
8:30 PM	P. Adjournment	Dr. Tia Benson Tolle	

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.

DRAFT MINUTES**Regular Meeting
February 7, 2019**

Trustees Present: Dr. Tia Benson Tolle, Diana Clay, Angela Durham, Quentin Powers, Carl Zapora

Others Present: Arlene Anderson, Danielle Carnes, Christina Castorena, Dr. Charlie Crawford, Jessica Hanaumi, Dr. Amit Singh, Mustapha Samateh, Eva Smith, Dr. Yvonne Terrell-Powell, Brad Thomas

CALL TO ORDER

Dr. Benson Tolle called the meeting to order at 4:30 p.m. and welcomed those present.

INTRODUCTION OF GUESTS

Dr. Wanda Billingsly, Alison Cohen, Loren Everhart, Cinda Lewis, Elizabeth Fredrickson, Marisa Pierce, Christine Kobayashi, Jennifer Patterson, Christina Russ, Jorge de la Torre, Andy Williams, Dr. Steve Woodard

AGENDA

Motion: Trustee Clay moved the Board of Trustees amend the agenda to cancel the study session. Trustee Durham seconded the motion. The Board unanimously approved the motion.

Approved

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MEETING MINUTESNovember 15, 2018 Regular Meeting

Motion: Trustee Clay moved the Board of Trustees approve the November 15, 2018 meeting minutes with revision to remove conversational notes. Trustee Powers seconded the motion. The Board unanimously approved the motion.

Approved

November 29, 2018 Special Meeting

Motion: Trustee Powers moved the Board of Trustees approve the November 29, 2018 meeting minutes as presented. Trustee Zapora seconded the motion. The Board unanimously approved the motion.

Approved

INFORMATIONAL AND MONITORING REPORTS

Second Quarter Budget Update

Dr. Amit Singh introduced Kevin McKay, Vice President of Finance and Operations, who presented the operating budget update to the Board.

Feasibility Study Results

Brad Thomas, Executive Director of the Edmonds CC Foundation, provided a summary of the results of the feasibility study completed by the Alford Group including total philanthropic revenue by fiscal year, distribution by gift level, giving patterns, and primary recommendations should the college and foundation decide to move forward. The next Foundation Board meeting is February 15, 2019.

Legislative Districts

Cinda Lewis, Policy, Legislative, and Program Coordinator, presented an overview of the legislative districts included in the service area of Edmonds CC, noting early supporters of the WATR Center and information regarding new representatives.

NEW BUSINESS - FIRST CONSIDERATION

Consideration of Recommendation for Tenure Status

Dr. Charlie Crawford, Executive Vice President for Instruction, presented the recommendation for consideration of tenure status for: Dyani Bartlett, John Baumgartner, Michelle Behan, Dr. Timothy Burdick, Louis Ho, Nicole Galipeau, Terri Glazewski, Tucher Howie, Theresa Pouley, Gwen Shlichta, and Stacey Schwartz. Tenure portfolios were distributed to the Trustees prior to this meeting.

The Board requested staff review the tenure process.

The Board will be asked to approve tenure status at the March 14, 2019 meeting.

Consideration of Recommendation for Continuing Tenure Probationary Status

Dr. Charlie Crawford presented the recommendation for consideration of continuing tenure probationary status for second-year appointments: Lorraine Brooks, Monica James, Cindra McCrann, Dan Moore, Stephanie Rothfuss, and Thomas Shelly; and third-year appointments: Erin Davison, Brandon Dietrich, William Hamp, Patrick Kolanda, Barbara Martinez-Griego, Miki McAfee, and Mark Seely. Probationer biographers were distributed to the Trustees prior to this meeting.

The Board will be asked to approve permanent status at the March 14, 2019 meeting.

Consideration of Recommendation for Continuing Permanent Probationary Status

Dr. Charlie Crawford presented the recommendation for consideration of continuing permanent probationary status for Roberto Figueroa.

The Board will be asked to approve continuation of permanent probationary status at the March 14, 2019 meeting.

Consideration of Corrections Certificate

Dr. Charlie Crawford provided a summary of the Construction Trades Apprenticeship Preparation Certificate. The program includes math, blueprint reading and drawing, health and safety, work

readiness, industry awareness, tool training, construction basics, basic electrical and basic plumbing. Students will also create a capstone project that will demonstrate the link between theory and practice and skills acquired throughout the program. This certificate requires successful completion of a minimum of 26 credits.

NEW BUSINESS - APPROVAL

Approval of Corrections Certificate

Motion: Trustee Clay moved the Board of Trustees approve Resolution 2019-02-01 as presented. Trustee Powers seconded the motion. The Board unanimously approved the motion.

Approved

REPORTS

Faculty Representative

There was no report.

Student Representative

Attachment A

Classified Staff Representative

There was no report.

FOUNDATION REPORT

Attachment B

PRESIDENT'S REPORT

In addition to the President's Report (*Attachment C*), Dr. Singh recognized:

- Trustees Zapora and Dunham for legislative visits
- Mustapha Samateh for his appointment as one of two Washington State Board of Community and Technical Colleges (SBCTC) legislative interns for the winter academic quarter.
- The Edmonds CC grounds crew for their work clearing snow and ice on campus

BOARD DISCUSSION

The Board discussed the following items:

- ACT Transforming Lives award dinner and Winter Conference
- ACT New Trustee Orientation
- ACCT Legislative Conference
- Quorum - for this board equals three of six trustees; a majority is required to take action, which is four of six; regarding matters for which student may not vote - regulations do not specify whether to use four of five or three of five

EXECUTIVE SESSION

The Board adjourned for Executive Session at 5:51 p.m. for the purpose of discussing a personnel issue.

The Board reconvened at 6:19 p.m. to adjourn.

ADJOURNMENT

The meeting was adjourned by Chair Tia Benson Tolle at 6:20 p.m.

Next Meeting

The next Board meeting is Thursday, March 14, 2019, at 4:30 p.m. in Gateway Hall 352.

Dr. Tia Benson Tolle, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary

ATTACHMENT A

BOARD OF TRUSTEES February 7, Meeting Report Student Government

Executive Board Meeting

Completed

- Legislative Advocacy Day - The Executive Board sent three Executive Officers to the Legislative Advocacy Day in Olympia and advocated for textbook affordability and open educational resources; childcare; and new hope for previously incarcerated students.
- Leadership is You Conference - January 25, 2019; The Center for Student Engagement and Leadership, International Student Services, Central Washington University-Lynnwood Student Life, and Housing organized this successful event, and 100 students signed up to participate.
- Winter Club Fair - February 6, 2019; Twenty Clubs signed up for the fair, and 33 clubs have been chartered.

In Progress

- Services & Activities Fee Budget Committee: The Executive Board approved the schedule and timeline for this committee. Members of the Committee are expected to be appointed in March.
- 2018/2019 Student Government Goals: The Executive Board developed and approved action goals for the academic year. The goals are currently in drafting process.
- Technology Investment Management Committee: The funding process is open and now accepting proposals for instructional technology related projects.
- 2019/2020 Student Trustee Application Process: Three Executive Officers are currently serving on the search committee and applications will be opened in March. The selection screening committee consists of:
 - Three ASEdCC Executive Officers
 - One Student at large
 - One EdCC Board of Trustee Member
 - One Administrator (V.P, Directors, Dean, etc.)
 - Advisor to ASEdCC Executive Board

Submitted by:

Mustapha Samateh, ASEdCC Administrative Liaison

ATTACHMENT B

BOARD OF TRUSTEES February 7, 2019 Meeting Report

- Two Impact Receptions were hosted this past fall - Wendy Popke at the *Seattle Golf Club* and Sara Carter in her home. Each of the events welcomed between 20 and 30 guests and were a great chance to introduce new friends and re-introduce lapsed donors to the Foundation. In addition, the guests saw a presentation from a department of the college. The third Impact Reception will be hosted by Ken and Leslie Chandler on February 12, 2019, at *Bar Dojo*.
- Gala Sponsorship: Gala planning is well underway with just over three months to go. As the Foundation works toward a goal of \$125,000 in sponsorships (with an overall event goal of \$400K) sponsorships are taking center stage. Currently, \$103,000 in sponsorships have been confirmed, including *Premera* as our returning title sponsor - though they have recently double their sponsorship investment to \$20,000. Seven of last year's sponsors have yet to confirmed their sponsorship commitment, and only seven available tables in the ballroom remain before the gala is sold out. As a reminder, that there will not be an auction at this year's gala, though there will be a new after party featuring the Edmonds CC Jazz Band, a no-host bar, a coffee bar, and a dance floor.
- The gala kick-off reception will be Wednesday, February 27, at *Scott's Bar and Grill*. This event will take on a similar format as last year's kickoff with invitations to sponsors, table captains, committee members, Foundation Board members, and college trustees to learn about the gala, goals for the event, table/audience development, and how to maximize the guest experience at the gala.
- Scholarship Dinner: The fourth annual Scholarship Dinner hosted by Nick and Caitlin Echelbarger will take place February 2, 2019, and will involve a wonderful dinner and brief updates by Nick Echelbarger and Dr. Singh. At this time, 12 couples are confirmed for the event with additional RSVPs expected this week.
- The 2019 *Campus Giving Campaign* kicks off January 22 and runs through February 15, 2019. This year's goal is to raise \$35,000 through payroll deduction gifts and one-time gifts from staff. The Foundation has 16 division meetings planned, a hot cocoa rolling bar, a s'mores cookout and various email and mailed communications planned. The *Campus Giving Committee* is made up of 18 dedicated campus members who participate in all aspects of the campaign and act as ambassadors for the Foundation.
- Planned Giving: Recently the Foundation launched planned giving website to provide information for those considering including EdCC in estate planning. Please be sure to check out this new educational resource.
- Thanks to a recent gift from Dr. Suzanne Poppema and Dr. John Cramer in the amount of \$100,000, the *Cramer-Poppema Endowed Scholarship* has been established and will provide scholarships for female students enrolled in STEM programs pursuing professional careers in the field.

- *The Alford Group* presented the findings from the 6-month long feasibility study including interviews of 32 of Foundation Board members, EdCC Trustees, donors, and community leaders at the Foundation's annual retreat January 11, 2019. The Foundation Board then discussed the recommendation to move forward with a SET building campaign. Following the discussion the board decided to create a Funding Options work group which will meet January 30 to discuss four funding options. The Foundation Board will meet again on February 15 to make a final decision on which SET building option in which to invest our time, talent, and resources.

Submitted by:

Diana Clay, Foundation Board Liaison

PRESIDENT'S REPORT**ATTACHMENT C****DR. AMIT B. SINGH****EVENT HIGHLIGHTS NOVEMBER 2018 – FEBRUARY 2019**

- Michelle Platt, Outreach and Recruitment Manager for Enrollment Services, received the Washington ACT Postsecondary Champion award. This award recognizes professionals in higher education making a difference for students navigating their education and career journey.
- Michelle Grunder, EdCC student, was selected as a 2019 Transforming Lives awardee by the Washington State Association of College Trustees (ACT). Michelle and four additional individuals from Washington community colleges were celebrated at the annual awards dinner in Olympia on January 21, 2019, and invited to be keynote speakers. Each of the stories shared were inspirational and demonstrate the power of education.
- 2019 State Board legislative interns - Mustapha Samateh, student, was appointed as one of two legislative interns this session for the Washington State Board of Community and Technical Colleges (SBCTC). Mustapha is an international student, serves on the ASEdCC Executive Board, and is pursuing an AA degree.
- President's Leadership Team - As of January of this year, the President's Cabinet name was changed to President's Leadership Team. The membership remains the same.
- Foundation Scholarship Reception - November 14, 2018; The Foundation hosted a reception in Woodway Hall to celebrate scholarship donors, student recipients, and members of the community. This event provided donors the opportunity to meet the students supported by the Edmonds CC Foundation and the scholars a chance to share their personal stories and gratitude for the support they have received. The Foundation also honored both large and small businesses and individuals who have provided exceptional support to Edmonds Community College and the Foundation.
- *Shepherd's Village* Ribbon Cutting - November 18, 2018; The *City of Lynnwood*, *Good Shepherd Baptist Church*, *Pallet*, and the *Jean Kim Foundation for Homeless Education* partnered to create a six-unit, fenced-in community within walking distance of EdCC. Too often we look at education success beginning and ending with academics, but several factors are involved and need to be addressed as part of a more holistic approach. *Shepherd's Village* is a perfect example of removing critical barriers to learning. You can't learn if you're cold, wet, and wondering where your next meal is coming from. I am beyond pleased at the enthusiastic support this effort is receiving from all quarters.

- City of Lynnwood Annual Legislative Engagement - November 19, 2018; This annual event included representatives from local, county, state, and federal agencies at Lynnwood City Hall.
- SBCTC Meeting - December 5-6, 2018; EdCC hosted the *Washington State Board of Community and Technical Colleges* for the December meeting and presented an overview of the college as part of the agenda. Three students spoke regarding their experiences and successes at EdCC, and the presentation concluded with a tour of Rainier Place, Brier Hall, and the Center for Families. Feedback from attendees was positive, and Executive Director Jan Yoshiwara stated that “Edmonds has raised the bar” for hosting colleges.
- Japanese Consulate General - December 28, 2018; The Consulate General of Japan in Seattle, Mr. Yoichiro Yamada, and Ms. Yoko Yanagimoto, Education/JET Program Advisor visited the EdCC campus. As part of their visit, we toured the International Office, Rainier Place, and the Center for Student Cultural Diversity & Inclusion.
- Edmonds School District - January 10, 2019; At our quarterly meeting, Superintendent Kris McDuffy and I agreed to schedule a brainstorming session with joint staff members. The purpose is to come up with new ideas for strengthening our partnership in order to better serve students. EdCC will host the meeting in Gateway Hall.
- EdCC Foundation Board Retreat - January 11, 2019; I was pleased to have the opportunity to spend the day listening to and speaking with members of the Foundation Board at their annual Foundation Board Retreat this year at the *Rosehill Community Center* in Mukilteo.
- Lynnwood Chamber of Commerce Board Meeting - January 15, 2019; As a newly appointed member of the board, I attended my first meeting with the Lynnwood Chamber of Commerce Board. This board meets on the third Tuesday of each month.
- ACT Winter Conference - January 21 - 22, 2019; Together with trustees Carl Zapora, Emily Yim, and Student Trustee Angela Durham, I met with State Senator Marko Liias, Representative Jared Mead, and Legislative Aides for Representative John Lovick and Senator Guy Palumbo in Olympia as part of scheduled legislative visits during the conference.
- *Trajal Hospitality College* - January 28, 2019; I attended the graduation of the most recent cohort of students from Trajal Hospitality College in Woodway Hall and gave a brief welcome, congratulating the students on their accomplishments. The Trajal program has been a part of our campus for over thirty years.
- Town Hall - January 29, 2019; My second set of town halls at the Black Box Theatre took place and included updates concerning the budgeting process, SET Building, as well as strategic goals and metrics. I have received positive feedback regarding the town hall format and plan to continue this line of communication.
- President’s Newsletter - January 30, 2019, I sent out my first email newsletter to the campus. This newsletter will be sent out regularly, every 3-4 weeks.

BACKGROUND***CONSIDERATION OF TENURE*****Subject**

Consideration of tenure for:

Dyani Bartlett	Adult Basic Education/ESL (International)
John Baumgartner	English (Humanities & Social Sciences)
Michelle Behan	Adult Basic Education (Pre-College)
Dr. Timothy Burdick	Social Human Services (Health & Human Services)
Louis Ho	Computer Information Systems (STEM)
Nicole Galipeau	High School Completion (Pre-College)
Terri Glazewski	Allied Health (Health & Human Services)
Tucker Howie	Engineering (STEM)
Theresa Pouley	Paralegal (Health & Human Services)
Gwen Shlichta	Biology (STEM)
Stacey Schwartz	Culinary Arts (Business)

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Dyani Bartlett, John Baumgartner, Michelle Behan, Dr. Timothy Burdick, Louis Ho, Nicole Galipeau, Terri Glazewski, Tucker Howie, Theresa Pouley, Gwen Shlichta, and Stacey Schwartz have completed their probationary period, and are recommended for consideration of tenure status.

Recommendation

Consideration of tenure for Dyani Bartlett, John Baumgartner, Michelle Behan, Dr. Timothy Burdick, Louis Ho, Nicole Galipeau, Terri Glazewski, Tucker Howie, Theresa Pouley, Gwen Shlichta, and Stacey Schwartz at the March 14, 2019 Board of Trustees meeting.

BACKGROUND***CONSIDERATION OF CONTINUING
TENURE PROBATIONARY STATUS*****Subject**

Board of Trustees consideration of renewal or non-renewal of tenure probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty members under consideration for probationary appointment renewal are:

Second-Year Appointments

Lorraine Brooks, Horticulture (Business)
Monica James, Art (Humanities & Social Sciences)
Cindra McCrann, Nursing (Health & Human Services)
Dan Moore, Library (Learning Resources)
Stephanie Rothfuss, Bridge (Pre-College)
Thomas Shelly, Math (STEM)

Third-Year Appointments

Erin Davison, Communication Studies
(Humanities & Social Sciences)
Brandon Dietrich, Chemistry (STEM)
William Hamp, Engineering (STEM)
Patrick Kolanda, Construction Management
(Business)
Barbara Martinez-Griego, Child, Youth &
Family Studies (Health & Human Services)
Mika McAfee, Social Human Services/Family
Life Education (Health & Human Services)
Mark Seely, Psychology (Humanities &
Social Sciences)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second and third year probationary appointments at the March 14, 2019 meeting.

BACKGROUND***FIRST-YEAR PROBATIONER BIOGRAPHIES
TENURE TRACK*****Lorraine Brooks – Horticulture**

Lorraine Brooks has been a full-time instructor and Department Head in the Horticulture Program for two years. She previously worked as an Associate faculty in the program for 6 years before leaving the state. She has experience as an educator at Cornell University Cooperative Extension-NYC and University of Hawaii College of Tropical Agriculture and Human Resources. All of this experience has included working with professional and prospective horticulturists. Lorraine teaches a full range of Horticulture courses at Edmonds and in a variety of modes (onsite, online, and hybrid).

Lorraine received her Associate of Applied Science Transfer degree in ornamental horticulture from Edmonds Community College, which prepared her for work as a landscaper for 12 years. She went on to earn her Bachelor of Science in environmental horticulture and urban forestry as well as a Master of Science in forest resources from the University of Washington. She also holds a Graduate Certificate in Teaching and Learning from the University of Hawaii. She is currently on the Horticulture Advisory Committee at Lynnwood High School and a member of the Technical Committee for the Washington State Landscape and Nursery Association (WSNLA) EcoPro Certification Program.

Dan Moore - Library

Dan earned his Bachelor of Arts in art history at George Mason University and his Master of Library and Information Science (MLIS) at the University of Illinois, Urbana-Champaign. Dan comes to the Edmonds CC library from Oregon State University, where he was the Discovery Services Librarian in the OSU Library. In addition to many responsibilities in that position, Dan played a central role in the library's successful migration to Primo New User Interface. This involved training, branding, building a kiosk-specific view, optimizing mobile experience, and writing usage customizations. Dan also helped build a Textbook Lending Library for the college's Human Services Resource Center and served as chair of a task force to draft and implement a data privacy policy to protect users' information and educate the college community on privacy issues in the library. Dan has published articles, presented at conferences, and led workshops on various aspects of customizing, using, and troubleshooting Primo.

With his wealth of experience and knowledge, the library is thrilled to have Dan as the Systems and Collections Librarian. In this position, he plays the essential role of ensuring the library management system and databases function smoothly and are accessible and user-friendly. Dan is also the library representative on the Faculty Senate Council and the eLearning Strategy Team.

Monica James – Visual Arts

Artist and educator Monica Lynn James comes to Edmonds Community College with a background of twenty years in arts education; she obtained her Master of Arts in painting from Savannah College of Art and Design. Ms. James started her career in the arts at a young age following her selection for the Governor's School for the Arts in Pennsylvania when she was just 16. She went on to study printmaking at Tyler School of Art in Philadelphia where she received her Bachelor of Fine Arts. Ms. James was selected to deliver the speech for her graduating class, and her work as an artist has exhibited at The Painted Bride, African American Museum of Philadelphia, Lowe Gallery, The London Art Fair, and many more.

Monica brings her creative drive and professional experience into the classroom and has procured grants from various sources to create exciting projects for her students. Ms. James went back to school to obtain a teaching certificate for k-12 art in Florida and Virginia. She spent several years working in public high schools as an art teacher and instructor for the International Baccalaureate (IB) program. Over the course of her career she has created murals, field trips, and exhibitions for her students.

Stephanie Rothfuss – Bridge

Stephanie Wilson Rothfuss holds a Bachelor of Arts in English and Spanish from the University of Michigan, and a Master of Fine Arts in creative writing from the University of Pittsburgh. At Pitt, she taught Seminar in Composition and Intro to Fiction Writing, and studied literature and pedagogy in addition to producing her novel manuscript, *Outside Detroit*. Stephanie joined Edmonds CC as associate faculty in Fall 2013, and has taught in the Bridge, English, and High School Completion departments. She currently team-teaches the Business Management I-BEST course. Prior to pursuing her master's, Stephanie lived in New York City and worked for Random House Publishing, as well as a small financial firm.

Stephanie has been actively involved in the many changes that Bridge--soon to be English Prep!--has undergone in the last six years. College-wide, she was the project manager for the Student Voices institutional research initiative. Currently, she serves on the Career and College Success Course, English Pathways, and Tunnel of Intersections committees. Originally from the Midwest, Stephanie and her family are now happily settled in Seattle, and her daughter attends the Center for Families, where she majors in eating and finger painting.

Thomas Shelly – Mathematics

Tom Shelly holds a doctorate in mathematics from the University of Massachusetts Amherst, a Master of Science in mathematics from Portland State University, and a Bachelor of Science in mathematics from Seattle University. Tom developed a passion for teaching mathematics during his graduate studies at UMass Amherst, winning two student-choice teaching awards and the Mathematics Department Distinguished Teaching Award. While at UMass, Tom also served as the supervisor and organizer for the undergraduate math club, and mentored students participating in a Research Experience for Undergraduates program funded by the National Science Foundation.

Tom has been teaching college-level math, both as a graduate student and as a full-time faculty member, since 2009. He has had the opportunity to teach a broad range of courses, from introductory algebra to advanced courses intended for students majoring in mathematics. Prior to his arrival at Edmonds Community College, he was a full-time lecturer for two years at Mount Holyoke College in Massachusetts.

BACKGROUND***SECOND-YEAR PROBATIONER BIOGRAPHIES
TENURE TRACK*****Erin Davison - Communication Studies**

Erin Davison holds a Bachelor of Arts in communication from Cedarville University and a Master of Arts in communication from the University of Colorado Denver. Erin was an associate faculty member at Edmonds Community College for one year and temporary full-time faculty for one year. She also taught at Seattle Central and Lake Washington Institute of Technology as associate faculty. Prior to her time in Washington, Erin taught at the University of Colorado Denver and the Community College of Denver. In her role at Edmonds CC, Erin is the department chair and teaches the full range of communication courses offered at Edmonds and in a variety of modes (onsite, online, and hybrid).

Erin has developed curriculum for the department by updating and aligning course outcomes, creating two fully online courses, and developing a new course, Introduction to Mass Media. Erin is active at the college through her involvement in the Faculty Professional Development Committee and the Triton Jumpstart Team. She has been involved in many college-wide initiatives such as the Student Voices Project and Guided Pathways - Curriculum Task Force. Upcoming, Erin has presented at two national conferences representing Edmonds CC's work on Pathways (Western States Communication Association Conference) and the Student Voices Project (Achieve the Dream Conference).

Brandon Dietrich - Chemistry

As the oldest sibling of a military family, Brandon spent his childhood moving across the country (Alaska, Maine, Michigan, and Hawaii) before coming back to Washington where his mother grew up. Brandon was the first in his family to go to college, receiving his Bachelor of Science in chemistry at Western Washington University (WWU) in 2004 and his doctorate in chemistry from the University of Washington (UW) in 2010. For his doctoral work, Brandon worked on the Hydrogen Storage Project investigating the potential of using solid amine borane materials to store and release hydrogen in motor vehicles as an alternative to using fossil fuels. After obtaining his doctoral degree, Brandon went on to work at WWU as the General Chemistry Lab Coordinator for five years and then switched to an adjunct faculty member in order to pursue his passion for teaching. In his spare time, Brandon is an avid fisherman, amateur poker player, and board game geek.

In his first year at Edmonds CC, Brandon used his lab coordinator background to work with the Edmonds CC faculty and staff to standardize lab materials for the organic and allied health sequences, including bringing them up to date regarding ADA guidelines for accessibility. He created centralized resources to better support adjunct faculty and spearheaded opportunities to bring full-time and adjunct faculty together to create a more supportive environment. As he continues his work at Edmonds CC, Brandon

hopes to foster a community of support among STEM faculty and continue to provide resources that encourage student and faculty success in teaching the wide variety of chemistry courses offered here.

William Hamp - Engineering

Will loves everything aerospace related, earning his pilot's license at the age of 19. His current interests include autonomous flight, green energy, and resource recycling - particularly as it relates to long term missions in space. After earning his bachelor's degree in aerospace engineering from the University of Michigan, Will worked in industry, including at Boeing, specializing in structural finite element analysis. Will left The Boeing Co. to pursue advanced degrees at the University of Washington, earning his doctorate in aeronautics and astronautics with a focus on plasma physics. Will has taught at the University of Washington, Shoreline Community College, and as an associate faculty member at Edmonds Community College from 2010 to 2014, and after a relocation out of state, happily has returned to Edmonds CC. Will currently holds a professional engineering license (PE) in the State of Washington.

Patrick Kolanda – Construction Management

Patrick Kolanda is a graduate of the construction management program at Edmonds CC. A full career in construction management implementing what he learned followed. While working for large and mid-sized companies performing mostly commercial work, Mr. Kolanda started teaching for the department part-time. An experienced construction professional, Patrick left the private sector to support others in a career path he knew to be both professionally fulfilling and an important career choice. A full life in the industry led to "I love construction" as a personal motto and is taught as a career-enhancing perspective to all students in the department.

As a lifelong learner, Patrick garnered a Bachelor of Applied Science in teaching while working full-time as an instructor at Edmonds CC. Additionally, Patrick gained the OSHA 500 Certification, honed his online teaching skills, and completed other educational pursuits to support the department's goals. Future goals include learning Spanish, as well as obtaining LEED certifications and a postgraduate degree. Updating the department to modern construction management methods like Virtual Design Construction, encouraging minorities and female students to choose construction management as a career, and continuing to assist injured workers change career directions are ongoing departmental goals for Patrick Kolanda.

Barbara Martinez-Griego - Child, Youth and Family Services (CYFS)

Barbara Martinez-Griego is currently a doctoral candidate at New Mexico State University, focused on critical pedagogy and language literacy and culture. Her master's degree is in education and licensure, from Goddard College. Barbara Martinez-Griego taught all of the first year courses for the CYFS program, including CYFS 310 Intro to Child, Youth & Family Studies; CYFS 330 Applied Family Systems Theories; CYFS 350 Social Policy Issues & Advocacy for the college's first Bachelor of Applied Science program. During her second year Barbara continues to teach and develop new curriculum for the program.

Barbara serves as department head for the CYFS department, working to develop and expand the program and meet the needs of our current and future students. Barbara presented the CYFS Program at the Community College Baccalaureate Association International Conference (CCBA) and the League of Innovation Conference in Baltimore. She also attended the Washington State Applied Baccalaureate Conference in 2017 and 2018. She presented *Reflective Teacher Development* at the 16th Annual

International Conference on Education in Honolulu Hawaii in 2018. Barbara completed her final residency at NMSU for her doctorate in 2018 and is working on completion of her dissertation.

Mika McAfee - Social Human Services (SHS)/Family Life Education (FLED)

Mika McAfee holds a Master of Arts in education in school counseling from Seattle University and a bachelor's degree in sociology from the University of Washington. She has additional certification as a Gottman Trained – Bringing Baby Home Educator, Incredible Years Trained Facilitator, and a Restorative Practices Facilitator. Mika McAfee begins her second year as probationary faculty in a shared position in the Family Life Education and the Social and Human Services Departments in Winter Quarter 2019. She was on leave for Spring 2019 and completed her first year as probationary faculty at the end of Fall 2018.

Mika set several goals for her probationary period, including providing leadership for upcoming transitions in FLED, understanding her role between the SHS and FLED programs, and infusing an online component into the parenting education classes. Over summer and fall quarters, Mika McAfee assumed a significant leadership role for the FLED department, with the retirement of the Program Coordinator. She worked effectively in the hiring of new associate faculty and supported the training and scheduling activities for the start of the new academic year. She is also a member of the hiring committee for the new Associate Director position.

Mark Seely - Psychology

Mark Seely holds a doctorate in psychology from the University of California, Davis, a Bachelor of Science in developmental psychology from Eastern Washington University, and an Associate in Arts from Spokane Falls Community College. He was formerly Chair of Psychology and Dean of Social Sciences at Saint Joseph's College in northwest Indiana. His diverse academic publication history includes topics ranging from the cognitive correlates of reading proficiency to trauma intervention. In addition, he is an award-winning writer of creative nonfiction.

Since joining the faculty at Edmonds CC, Mark has taught close to the full range of psychology course offerings in both grounded and hybrid formats (with an online course scheduled this summer), mentored an individual student research project, taken advantage of a number of faculty development opportunities, joined a Humanities grant-writing team, and served on a faculty hiring committee. He presently represents the Social Sciences on the Assessment Committee.

As an ardent supporter of undergraduate research, Mark has served as faculty sponsor for a number of student projects at undergraduate research conferences over the years and is committed to developing and expanding opportunities for undergraduate research at Edmonds CC.

BACKGROUND***CONSIDERATION OF CONTINUING PERMANENT
STATUS PROBATIONARY STATUS*****Subject**

Board of Trustees consideration of renewal or non-renewal of permanent status probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty members under consideration for probationary appointment renewal are:

Second-Year Appointments

Roberto Figueroa, Adult Basic Education (Corrections)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second probationary appointment at the March 14, 2019 meeting.

BACKGROUND***CONSIDERATION OF TEMPORARY WAIVER*****Subject**

Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014

Background

RCW 28A.230.090(1)(d)(ii) authorizes school districts, private schools, and community colleges to apply to the State Board of Education (SBE) for a temporary waiver from the career and college ready graduation requirements directed by Chapter 217, Laws of 2104 (E2SSB 6552) beginning with the graduating class of 2020 or 2021 instead of the graduating class of 2019.

Edmonds Community College partners with the Edmonds K-12 school district in its service area and provides instruction to the student population of this and other nearby districts including Everett, Shoreline, and Mukilteo. Edmonds CC programs are aligned with state graduation standards and, in order to serve the students of our district partners, Edmonds CC is requesting the waiver to delay implementation of the career and college ready graduation requirements. This temporary waiver will allow the college to maintain alignment with service district partners, which have been granted the waiver.

Should Edmonds Community College be granted a waiver by the SBE under this law, the college will continue to be subject to the prior high school graduation requirements as specified in WAC 180-51-067 during the school year or years for which the waiver has been granted.

Recommendation

Approval of the waiver request for the freshman classes of 2015 and 2016 with the graduation year of 2019 and 2020.

Washington Community College District 23

RESOLUTION NO. 19-03-01***APPROVAL OF TEMPORARY WAIVER***

WHEREAS, Edmonds Community College partners with the Edmonds K-12 school district in its service area;

WHEREAS, the College provides instruction to the student population of this district and other nearby districts including Everett, Shoreline, and Mukilteo;

WHEREAS, the College programs are aligned to state graduation standards; and

WHEREAS, the Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014 will maintain the College's alignment with service district partners, which have been granted the waiver.

NOW THEREFORE BE IT RESOLVED THAT, the Edmonds Community College Board of Trustees, in order to serve the students of our district partners, supports the application for a Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014 to delay implementation of the career and college ready graduation requirements.

Dr. Tia Benson Tolle, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary



EDMONDS COMMUNITY COLLEGE FOUNDATION

BOARD OF TRUSTEES March 14, 2019 Meeting Report

STEM CAMPAIGN UPDATE

- On February 15, 2019, the Foundation Board of Directors discussed and approved moving forward with a STEM Campaign to raise \$2 million over four years for the new SET building, its technology needs, STEM scholarships, and programs. Included below is the STEM Campaign preparation schedule with the *Quiet Phase* beginning on July 1, 2019. The Quiet Phase is a focused effort on fundraising with individuals, corporations, and foundations that have the capacity to give \$25,000 and up.
- For the success of the campaign, the Foundation requests one or two Trustees consider serving on the STEM campaign steering committee, which will meet quarterly beginning in July 2019.

2019 & BEYOND					
FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
	-----STEERING COMMITTEE RECRUITING-----				CAMPAIGN SILENT PHASE →
	-----HIRE GIFT OFFICER-----				
		---MARKETING		STAFF/BOD TRAINING	DONOR/ PROSPECT LIST
-----CREATE SUPPORT CASE--					
	-----DONOR/PROSPECT-----				CAMPAIGN KICKOFF LUNCH

GALA – APRIL 13, 2019; GRAND HYATT SEATTLE HOTEL

- **The Foundation has secured \$117,500 in Gala sponsorships, with just a few more sponsors needed to reach the goal of \$125,000.** We are grateful to *Premera* for stepping their title sponsorship investment to \$20,000 as our Presenting Sponsor. Thank you also to Trustee Tia Benson Tolle for assisting with the *Boeing* sponsorship and to Trustee Diana Clay for sponsoring a table.
- The event goal is to raise \$400K. As a reminder - there will not be an auction at this year's gala, though there will be a new after-party featuring the Edmonds CC Jazz band, a cash bar, coffee bar, and dance floor. Please plan to join us this year.

CAMPUS GIVING

- The 2019 Campus Giving Campaign was a concerted effort to invite employees to consider a payroll deduction to the Foundation. The campaign was led by a dedicated committee of twelve highly involved committee members and included multiple fundraising activities including department presentations, a drawing for Seahawks tickets, Triton Gram chocolate deliveries, email and mailed messaging, hot cocoa delivery, and a s'mores cookout.
- A few stats: 157 employees are currently enrolled in payroll deduction; the average per paycheck donation is \$14.44 (down from \$15 last year); 25 employees increased their giving (average increase was \$9.36); 46 employees enrolled for the first time (average \$13.27); and there have been over \$4,100 in one-time gifts

OTHER FUNDRAISING

- The third Impact Reception was held March 4, 2019, at *Bar Dojo* with 20 guest and featured the Edmonds CC Culinary program. The reception was hosted by Ken and Leslie Chandler, and Dr. Singh joined us for this inspiring event. The purpose of the Impact Receptions is to connect new or lapsed donors with the College.
- The third annual Planned Giving seminar was March 5, 2019 in Gateway Hall. More than 35 guests attended, including CRI members, community members, and employees. The goal of the seminar was to establish the Foundation as a resource for planned giving and to inspire donors to consider leaving a legacy gift to the Foundation.
- The Foundation received a \$52,000 grant from the *Hazel Miller Foundation* to start the College's first ever food truck program. These funds will allow the College to purchase a truck with the hope of beginning programming and classes summer 2019.

Submitted by:

Diana Clay, Foundation Board Liaison

DR. AMIT B. SINGH
EVENT HIGHLIGHTS FEBRUARY - MARCH 2019

- Aerospace Task Force Meeting - Snohomish County Executive Dave Somers | Feb. 27
- Everett Public Schools Annual Breakfast | March 6
- Edmonds School District Tour | March 6
- Horizon Air | March 7
- Washington State University | March 7
Chancellor Pitre and the WSU Everett Board of Regents invited me to a reception with Washington State University President Kirk Schulz.
- Legislative Action Committee | Feb. 20
Members of the Legislative Action Committee traveled to Olympia and met with State Senators, Representatives, and Legislative Aides. Wayne Anthony, Jasmine Banks, and Kevin McKay joined a member of the community for one set of meetings, and Dr. Singh, Dr. Yvonne Terrell-Powell, Cinda Lewis, and Mustapha Samateh joined a community member for an additional set of meetings. Legislators seemed receptive at all meetings.
- NISOD Regional Workshop | Feb. 22
Edmonds CC hosted a NISOD Regional Workshop on Emotional Intelligence, Efficacy, and Success that brought together approximately 45 faculty and staff from Edmonds CC and neighboring colleges to learn how to build positive emotions in the classroom and identify, nurture, and develop students' strengths.
- University of Washington | Feb. 27
Last week a group of community and technical college presidents and I met with Dr. Ana Mari Cauce, UW President, to work together to find ways of serving our students and communities better. We discussed a number of ideas to pursue in the coming months and years. One idea suggested was whether UW would consider offering early/dual admission to our students.
- STAR Supervisor graduation | Feb. 6
Congratulations to our first cohort of Star Supervisor Certification graduates. Supervisors from departments across campus dedicated more than four months to learning how to lead exceptional, high-performance teams who are committed to employee and student success.

- BRAVO awards | Feb. 22
To me, the best aspect of the BRAVO awards is the peer-to-peer recognition. Congratulations to the most recent recipients.
- Foundation Impact Reception | March 4
- Edmonds CC Symphonic Choir Concert | March 4