

Washington Community College District 23

AGENDA

Special Meeting
June 30, 2017
Gateway Hall 301
11:30 a.m. – 12:00 Noon

MISSION: TEACHING | LEARNING | COMMUNITY

| | | <u>Page</u> |
|----------|--|--|
| 11:30 AM | A. Call to Order | Carl Zapora |
| 11:32 AM | B. Introduction of Guests | Carl Zapora |
| 11:34 AM | C. Old Business – Action | |
| | 1. Approval of 2017-2018 Operating Budget (Resolution No. 17-6-A) | Kevin McKay 2 |
| 11:45 AM | D. New Business – First Consideration | |
| | 1. Consideration of College Facilities Use Policy | Kevin McKay & Christina Castorena 4 |
| 11:50 AM | E. Board Discussion | Carl Zapora |
| 12:00 PM | F. Adjournment | Carl Zapora |

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.

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RESOLUTION NO. 17-6-A
2017-18 OPERATING BUDGET

Whereas, as of this time, the State Legislature has not completed their work on the state's budget for higher education, so the college does not know what its allocations and provisos will be for the upcoming fiscal year, 2017-18, and

Whereas, the college has seen initial budget proposals from the Governor's Office, the senate, and the house; however, they are too far apart to draw any reliable conclusions about the funding for higher education for the upcoming year, and

Whereas, the statewide system of community and technical colleges is in the process of making further adjustments to the method and formulas for distribution of the allocated funding to each of the 34 colleges in our system. As a result, at this time, the college can only work with preliminary estimates while planning for contingencies, as is reasonably possible, and

Whereas, additionally, expenses have grown at an anticipated rate primarily due to salary increases and service, materials, and utility costs, and

Whereas, the initial budget presented today reflects these elements. Upon completion of the current legislative session(s), the College will adjust its final 2017-18 budget proposal as necessary for presentation, review, and approval by the Board at a later special session.

THEREFORE, LET IT BE RESOLVED that the Board of Trustees approves the 2017-18 preliminary operating budget for Edmonds Community College, as presented, and directs the College staff to make adjustments as necessary to maintain a balanced budget.

Mr. Carl Zapora, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

2017-2018

College Budget & Analysis

| | 16-17 Budget | 17-18 Budget | Difference |
|--|----------------------|----------------------|--------------------|
| Running Start* | 1,700,000.00 | 1,700,000.00 | 0.00 |
| Run Strt (sal/ben 56/qtr x 3) @ \$12,140 | 794,617.00 | 794,617.00 | 0.00 |
| Running Start (prior year) | 350,000.00 | 379,000.00 | 29,000.00 |
| EDCAP | 350,000.00 | 300,000.00 | (50,000.00) |
| EDCAP (sal/ben xfer to current yr acct) | 83,000.00 | 83,000.00 | 0.00 |
| EDCAP Prior Year | 0.00 | 0.00 | 0.00 |
| Distance Learning | 630,000.00 | 630,000.00 | 0.00 |
| Head Start | 330,283.00 | 332,608.00 | 2,325.00 |
| Dept. of Corrections | 150,000.00 | 162,955.00 | 12,955.00 |
| Shared Funding (Int'l Students) | 7,400,000.00 | 7,400,000.00 | 0.00 |
| Warehouse/Golf Course Lease | 0.00 | 250,000.00 | 250,000.00 |
| Misc Grant/Contract Indirect | 1,300,000.00 | 1,150,000.00 | (150,000.00) |
| Intensive ESL | 500,000.00 | 400,000.00 | (100,000.00) |
| Job Location Allowance | 10,000.00 | 10,000.00 | 0.00 |
| Financial Aid/Vets Admin Allowance | 32,500.00 | 26,300.00 | (6,200.00) |
| Tech Fee | 225,000.00 | 225,000.00 | 0.00 |
| Student Center M&O Support | 92,548.00 | 95,093.00 | 2,545.00 |
| Self-Support Area Transfers | 588,000.00 | 588,000.00 | 0.00 |
| Barnes & Noble Revenue | 337,000.00 | 320,000.00 | (17,000.00) |
| Shift to Capital (SBCTC Accounting) | 521,400.00 | 521,400.00 | 0.00 |
| Total | 15,394,348.00 | 15,367,973.00 | (26,375.00) |

Projected College Operating Revenue for 2017-2018



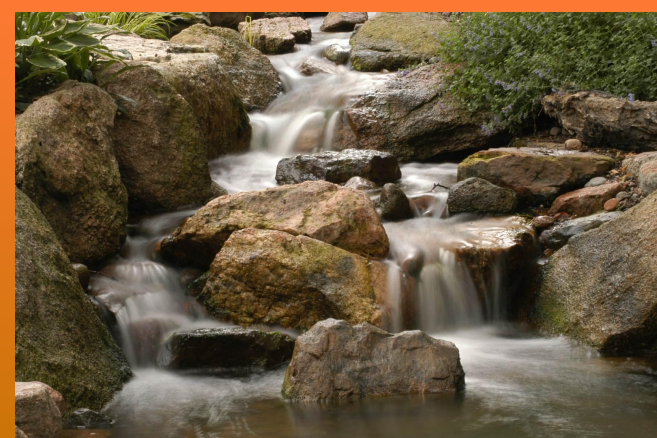
State Allocation, Estimated

\$ 28,889,240



Tuition Revenue, Projected

\$ 12,300,000



Other Revenue Sources, Projected

\$ 15,367,973

Total Operating Revenue

\$ 56,557,213

Operating Budget Comparison: FY 2016-17 & FY 2017-18

- by major categories -

| | FY 2016-17 | FY 2017-18 | Variance (Y/Y) | % Variance (Y/Y) |
|---------------------|---------------------|---------------------|--------------------|------------------|
| Salaries | \$32,632,167 | \$32,338,729 | -\$293,438 | -0.52% |
| Benefits | \$11,144,296 | \$11,941,133 | \$796,837 | 1.41% |
| Contracted Services | \$30,200 | \$9,500 | -\$20,700 | -0.04% |
| Goods & Services | \$10,010,201 | \$10,517,835 | \$507,634 | 0.90% |
| Travel | \$219,406 | \$235,096 | \$15,690 | 0.03% |
| Equipment | \$244,153 | \$489,153 | \$245,000 | 0.43% |
| Aid to Students* | \$1,007,551 | \$973,212 | -\$34,339 | -0.06% |
| Totals: | \$55,287,974 | \$56,504,658 | \$1,216,684 | 2.15% |

**Aid to students includes only Opportunity Grant & Worker Retraining*

A Balanced Budget

Operating Budget for Fiscal Year 2015-2016

| | |
|-------------------------------------|------------------------|
| State Allocation | \$ 28,889,240 |
| Tuition and Fees | \$ 12,300,000 |
| Other Revenue to Support Operations | \$ 15,367,973 |
| Total Revenue | \$ 56,557,213 |
| | |
| Operating Expenditures | \$ (56,557,213) |
| Balanced Budget | \$ 0 |

BACKGROUND**Use of College Facilities for First Amendment Activities Policy****Subject**

Board of Trustees first consideration for the Use of College Facilities for First Amendment Activities policy.

Background

Edmonds Community College is a public institution whose primary mission is to provide higher education to the people of Washington state and, as such, its facilities are primarily reserved for educational use, including, instruction, research, public assembly of college groups and student and staff activities that are directly related to the educational mission of the college.

As a public institution the college sees itself also as a forum for public assembly for the purpose of constitutionally protected free speech. Therefore, the college intends to open its campus to non-college groups for public assembly to the extent that its usage does not conflict with the rights of college groups or disrupt the educational process.

The Use of College Facilities for First Amendment Activities policy will set forth the procedures and controls for use of the college facilities for both college and non-college groups.

Recommendation

Approval of the Use of Facilities for First Amendment Activities policy as submitted at the June 30, 2017 Board of Trustees meeting.