

Washington Community College District 23

**AGENDA**

**Regular Meeting**  
**June 14, 2018**  
**Gateway Hall 352**  
**4:30 – 8:30 p.m.**

*MISSION: TEACHING | LEARNING | COMMUNITY*

			<u><b>TAB</b></u>
4:30 PM	A. Call to Order	Diana Clay	
4:32 PM	B. Introduction of Guests	Diana Clay	
4:35 PM	C. Public Comments ( <i>2 min. each</i> )	Diana Clay	
4:45 PM	D. Approval of May 15, 2018 Meeting Minutes	Diana Clay	1
	E. Approval of May 17, 2018 Meeting Minutes	Diana Clay	2
4:50 PM	F. Next meeting: Summer Study Session August 16, 8:00 a.m. – 5:00 p.m. August 17, 8:00 a.m. – 5:00 p.m.		
	G. Old Business – Action		
4:55 PM	1. Approval of 2017-2018 ASEdCC Student Fees (RN 18-6-1)	Nomin Tumennast	3
5:00 PM	2. Approval of 2017-2018 ASEdCC Budget (RN 18-6-2)	Nomin Tumennast	4
5:05 PM	3. Approval of 2017-2018 College Operating Budget (RN 18-6-3)	Kevin McKay	5
5:15 PM	4. Approval of International Contract Program (RN 18-6-4)	Kevin McKay	6
5:20 PM	5. Approval of Program Eliminations (RN 18-6-5)	Dr. Charlie Crawford	7
5:25 PM	6. Approval of New Curricula –Paralegal AAS-T (RN 18-6-6)	Dr. Charlie Crawford	8
5:30 PM	7. Approval of Revised Mission Fulfillment (RN 18-6-7)	Jim Mulik	9

*Continued*

**EDMONDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES – AGENDA  
JUNE 14, 2018  
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**TAB**

5:35 PM	H. New Business – First Consideration		
	1. Consideration of New Curricula - Culinary Arts Mobile Food Entrepreneur Certificate	Dr. Charlie Crawford	10
	2. Consideration of New Curricula - Hospitality and Tourism Associate in Applied Science Transfer Degree	Dr. Charlie Crawford	11
	3. Consideration of New Curricula - Culinary Arts Associate in Applied Science Transfer Degree	Dr. Charlie Crawford	12
	4. Consideration of New Curricula - Culinary Arts Mobile Food Cooking Certificate	Dr. Charlie Crawford	13
5:45 PM	I. Study Session		
	1. ctcLink Update	Ligia Cicos	
	2. Preliminary Community Transit Proposal Update	Kevin McKay	
6:30 PM	J. BREAK		
	K. Reports		
6:45 PM	1. Faculty Representative	Kay Latimer	
6:50 PM	2. Student Representative	Mustapha Samateh	
6:55 PM	3. Classified Staff Representative	Frederick Pieters	
7:00 PM	L. Foundation Report	Diana Clay	14
7:10 PM	M. President’s Report	Christina Castorena	15
7:20 PM	N. Executive Session	Diana Clay	
8:00 PM	O. Board Discussion	Diana Clay	
8:30 PM	P. Adjournment	Diana Clay	

*Times are estimates only and subject to change.*

*The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.*

*Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.*

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Washington Community College District 23

**Minutes  
Special Meeting  
May 15, 2018**

***DRAFT***

**Trustees Present:** Diana Clay, Naol Debele, Quentin Powers, Dr. Tia Benson Tolle, Emily Yim & Carl Zapora

**Others Present:** Audineh Asaf, Emily Benali, Stephanie Bevans, Paul Bladek, Dusty Brannon, Dyani Bartlett, Pat Burnett, Christina Castorena, Deborah Clarke, Allison Cohen, David Cordell, Terry Cox, Dr. Charlie Crawford, Dennis Curran, Robin Datta, Julie Drews, Mark Einfeld, Dawn Emerick, Maria French, Verena Gergis, Daniel Griesbach, Ruth Harris-Barnett, Karen Johnson, Teresa Lin, Jan Morgan, Jeremy Mathews, Susanne Merlan, Wayne Neidhart, Anne Penny, Dr. Yvonne Terrell-Powell, Tina Rajabi, Christine Robayashi, Carey Schroyer, Lisa Schubert, Mustapha Samateh, Dawson Shinnors, Carol Tompkins, Nomin Tumenast, David Voetmann, Ruth Voetmann, Margaret West, Jadwiga Weyant, Andy Williams and Linda Zuvich

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

Diana Clay, Board Chair, called the meeting to order at 4:33 p.m. in Gateway 352, welcomed those present, and asked for self-introductions.

**PUBLIC COMMENTS**

No public comments

**APPROVAL OF MINUTES**

**Motion:** Trustee Yim moved and Trustee Debele seconded to approve the April 19 meeting minutes.

Aye: Trustee Benson Tolle, Clay, Debele, Powers, & Yim

Nay: None

Abstention: Trustee Zapora

*Approved*

**NEXT MEETING**

May 17, 2018, 12:00 p.m., in Gateway 352.

**OLD BUSINESS - ACTION**

**Recommendation to approve Professional Leave (Resolution 18-5-1) – Dr. Charlie Crawford**

Dr. Charlie Crawford, Executive Vice President for Instruction, recommended the approval of professional leave for permanent status faculty, Kelly Weibel, for one quarter.

**Motion:** Trustee Yim moved and Trustee Benson Tolle seconded to approve professional leave for Kelly Weibel (RN 18-5-1).

Aye: Trustee Benson Tolle, Clay, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele

*Approved*

**NEW BUSINESS – FIRST CONSIDERATION**

**Consideration of 2018 – 2019 AEdCC Student Fees – Nomin Tumenast**

Nomin Tumenast, Student Government Executive Officer of Budgeting and Finance, presented Student Fees for 2018 – 2019. A summary of student fees were shared and discussed and will be presented for approval at the June 14, 2018 meeting.

**Consideration of 2018 – 2019 AEdCC Budget – Nomin Tumenast**

Nomin Tumenast presented the request for the Student Government budget for 2018 – 2019. The budget breakdown was discussed and will be presented for approval at the June 14, 2018 meeting.

**Consideration of 2018 – 2019 Triton Field Fee – Nomin Tumenast**

Student Government is still working on this fee. First consideration is postponed and will be presented at the June 14, 2018 meeting.

**Consideration of 2018 – 2019 College Operating Budget – Kevin McKay**

Kevin McKay, Vice President of Finance and Operations, presented the 2018 – 2019 operating budget. The budget allocation may have further adjustments before being finalized. Budget comparisons from previous fiscal years were presented and discussed as well as enrollment targets. The operating budget will be presented at the June 14, 2018 meeting for approval.

**Consideration of International Contract Program – Kevin McKay**

Kevin McKay presented the 2018- 2019 International Contract program. Trustees discussed the program, and the “sharing funding” model provided by the SBCTC. The International Contract Program will be presented for approval at the June 14, 2018 meeting.

**Consideration of Program Eliminations – Dr. Charlie Crawford**

Dr. Charlie Crawford presented the proposal for 16 instructional programs to be eliminated. The board discussed what is being eliminated and why the decision was made to do so.

**Consideration of New Curricula – Dr. Charlie Crawford**

Dr. Charlie Crawford presented the proposal for a Paralegal Associate in Applied Science Transfer degree. The degree requires successful completion of 90 credits outlined in the proposal. The new degree will be presented for approval at the June 14, 2018 meeting.

**Consideration of Revised Mission Fulfillment – Jim Mulik**

Jim Mulik, Executive Director of Institutional Effectiveness and Strategic Planning, presented the consideration of revisions to the mission fulfillment definition. The board discussed the suggested changes and will be presented for approval at the June 14, 2018 meeting.

### **BREAK**

At 5:58 p.m. The board recessed for a ten-minute break.

At 6:08 p.m. The board returned to open session.

### **STUDY SESSION**

#### **Annual Ethics Training – Dennis Curran**

Dennis Curran, Vice President of Human Resources, presented the annual ethics training. This training is a requirement for accreditation. Topics presented and discussed were harassment, the non-discrimination policy and state ethics guidelines.

### **REPORTS**

#### **Faculty Representative – Margaret West**

Attachment A

#### **Student Representative – Mustapha Samateh**

Attachment B

#### **Classified Staff Representative – Frederick Pieters**

Attachment C

#### **FOUNDATION REPORT – Diana Clay**

Attachment D

#### **PRESIDENT’S REPORT – Christina Castorena**

Attachment E

In addition to the attached President’s report, Interim President Castorena discussed the following:

- May 17, 2018 is the board study session with facilitator Dr. Wakefield and will start at 12 PM in Gateway Hall, 352.
- Reminder of commencement on June 8<sup>th</sup> at Angel of the Winds Arena (Formerly named Xfinity Arena)
- Building Community Day was on May 11th. Trustee Powers presented the Excellence in Education award and we also had a special video welcome from our new president, Dr. Singh

#### **BOARD DISCUSSION – Diana Clay**

- Discussed commencement and Trustees that will be able to attend
- Emily Yim invited Trustees to attend the summer ACCT board retreat July 12<sup>th</sup> – 15<sup>th</sup> hosted at the Edgewater hotel. The board of directors are scheduled to visit Edmonds CC, Friday, July 13<sup>th</sup>

**ADJOURNMENT**

The meeting was adjourned by Board Chair, Diana Clay, at 6:47 p.m.

ATTEST:

\_\_\_\_\_  
Diana Clay, Chair

\_\_\_\_\_  
Christina Castorena, Secretary

\_\_\_\_\_  
Date Approved

**ATTACHMENT A**  
**BOARD OF TRUSTEES**  
**Meeting Report**  
**AFT Local 4254 EdCC Faculty**  
**May 15, 2018**

Greetings:

Spring quarter is progressing fairly smoothly. The few clouds lingering over one or two of the divisions are dissipating, and it looks as if we can welcome the new president with a calm campus. The following items are all positive.

The current Executive Council members are concluding their terms this month, and faculty are submitting names to a nominating committee for the positions on the council. I am staying on the council, but after ten years in the position I am stepping down from the presidency.

Also, the council offered 15 scholarships of \$30.00 to associate faculty to attend Building Community Day. These were very well received.

Finally, a social event sponsored by the union at Hop Jack's was very well attended with a good mix of faculty from different departments and divisions. We plan on a repeat event possibly at the end of this quarter.

Thank you.

**Submitted by: Margaret West, President, Local 4254  
Edmonds Community College Federation of Teachers**

**ATTACHMENT B**  
**BOARD OF TRUSTEES**  
**Monthly Meeting Report**  
**STUDENT GOVERNMENT**

**May 15th, 2018**

Completed

**Executive Board Meeting,**

- **Rocketry Club:** The Executive Board Funded \$3475 for the Rocketry Club to attend the Fire in the Sky Conference. The conference will allow student attendees to learn about the basic skills of building and launching a rocket.
- **Voice Academy:** The Executive Board sent two Executive Officers to attend the WACTCSA voice academy.
- **Concert Ban:** The Executive Board allocated funds to aid the concert band's aforementioned needs for Commencement.
- **ASEdCC Awards Dessert:** The Associated Students will be hosting the Annual Awards Dessert May 16th, from 3:00 pm to 5:00 pm to recognize students, staffs, faculty and administrators, who have helped and supported the work of the association.

In Progress

- **Student Trustee:** The Screening committee have completed interviews, and have sent two students as recommendations to the governor's office.
- **Hiring Process for Student Government Officers:** The Selection Committee have completed interviews and will be meeting on May 18th to make final decision.

**Submitted by: Mustapha Samateh ASEdCC Administrative Liaison**



**ATTACHMENT C**  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING REPORT**  
**WPEA/UFCW LOCAL 365**

**05/15/2018**

- I am pleased to say that we continue to have no grievances. Not to tell all is perfect, only that we do come to a resolution before such proceedings are required.
- We all enjoyed BCD and beautiful to see some classified staff here over 30 years, some even more.
- Eagerly awaiting the new president and WPEA president looks forward to the next dinner with the Board of trustees and the new president.
- WPEA donated nonperishable items to the 'Food Pantry' today since this service is available to classified staff as well and we see the importance of this service.
- In the face of shrinking budgets, I understand the needs for the cutback and thankful these have not lead to cut back on staffing yet. I wonder why the college does not invest in the front line staff, the face of the college. I understand that wage decision is made at the state level although many departments are finding it difficult to recruit qualified personnel due to low pay as well as losing long time dedicated staff to not only private but city or school district careers where they can make upwards of 30% more for the same work.

**Respectfully submitted by: Frederick Pieters, EdCC WPEA Chief Shop Steward, WPEA VP District 7**

## **ATTACHMENT D**

### **BOARD OF TRUSTEES**

#### **Monthly Meeting Report**

#### **EDMONDS CC FOUNDATION**

**May 7, 2018**

- The 32<sup>nd</sup> Annual Edmonds CC “Completing The Dream” Gala on Saturday, May 5<sup>th</sup> at the Seattle Grant Hyatt Hotel and chaired by Diana Clay, was a huge success. We surpassed our goal of \$335,000 by raising \$340,000 with 325 guests: \$95,000 in sponsorships and “raise-the-paddle” hit its goal of \$150,000 because all the generous donors in the room including 3 at the end who gave an additional \$5,000 to get us to our goal.
- The Foundation’s 80 scholarship application scoring volunteers have read and scored all 613 applications and we will be awarding 300 scholarships for next year late next week.
- The Foundation is partnering with the College in doing a feasibility study this summer to determine if both the College and the Foundation are ready to take on a multi-year combined SET Building, Promise and/or Endowment campaign ranging between \$5-\$10 million.
- The 2017/18 President’s Club (\$1,000 + annual donors) reception is scheduled for Wednesday, August 15<sup>th</sup> from 5:30 to 8:00 pm at Wendy & Mike Popke’s Woodway home.

**Submitted by: Diana Clay, Foundation Board Liaison**

**ATTACHMENT E****INTERIM PRESIDENT CHRISTINA CASTORENA  
EVENT HIGHLIGHTS APRIL 7, 2018 – MAY 7, 2018**

- April 13 – Biotech Summit Cascadia College
- April 17 – Attended a meeting and discussion hosted by the Lynnwood Mayor Nicola Smith, on South Snohomish County housing opportunities for “at risk” populations
- April 18 – YWCA Inspire Luncheon
- April 18 – Snohomish County Aerospace Task Force Meeting
- April 26 – President’s Academy Luncheon – discussed five dimensions of equity
- April 28 – May 1<sup>st</sup>- AACC Annual Convention
- May 4-5<sup>th</sup> – Annual Powwow Event

**MINUTES****Study Session  
May 17, 2018*****DRAFT***

**Trustees Present:** Tia Benson Tolle, Diana Clay, Naol Debele, Quentin Powers, Emily Yim, and Carl Zapora

**Others Present:** Emily Benali, Christina Castorena and Dr. Jill Wakefield

**WELCOME AND OVERVIEW**

Diana Clay, Board Chair, called the study session to order at 12:16 p.m. and welcomed those present.

Dr. Jill Wakefield introduced herself and outlined study session outcomes:

- Plan to ensure smooth onboarding and transition of Dr. Singh
- Clarify board's top three-five priorities for the new president
- Review attributes of high performing boards and successful board/president relationships
- Initiate work on presidential evaluation for 2018-19, including goals and metrics

**PURPOSE:**

To prepare the board and Edmonds Community College for a successful year and to clarify board priorities and help ensure the success of ECC's new president.

**OPENING EXERCISES**

Board members introduced each other and spoke on what each member contributes to the board.

The trustees then brainstormed and discussed ideas on what would make for a successful first year with a new president.

**PRESIDENT & BOARD RELATIONSHIP**

The board discussed attributes of high performing boards; how the boards can support the president and how the president can support the board. The relationship between the president and board is built on foundation of shared vision, goals and mutual trust.

**BOARD PRIORITIES FOR 2018 – 2019**

Board members reviewed SWOT analysis, an environmental scan, enrollment reports and strategic plan. Emily Yim, ACCT Chair, gave an overview of national trends to board members. Carl Zapora, ACT President-elect, spoke on state trends.

The board developed four top priorities for the board and the president for the first year, which will continue to be worked on before the next study session on August 17, 2018.

**ACTION PLAN & NEXT STEPS**

\*Jill and Christina will develop a draft of priorities based on today's discussion and activities. Jill will then distribute these to the board.

\*Board to give input on top priorities

- \*Each board member has homework of writing out what they can bring to Dr. Singh
- \*Jill to send out draft agenda for the next study session in August to board members

**ADJOURNMENT**

The meeting was adjourned by Chair Diana Clay at 5:17 p.m.

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Diana Clay, Chair

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Date Approved

ATTEST:

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Christina Castorena, Secretary

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Washington Community College District 23

**RESOLUTION NO. 18-6-1****ASEdCC SERVICES AND ACTIVITIES and  
SELF-ASSESSED FEE RATES FY 2018-19**

Whereas, the State Board for Community and Technical Colleges set the tuition and fee rates for Fiscal Year (FY) 2018-19, and

Whereas, the Board of Trustees of Community College District 23, possesses the authority to set the Services and Activities Fee (S&A Fee) portion of the tuition and fee rate for FY 2018-19, and

Whereas, the ASEdCC Executive Board has approved the following fees for FY 2018-19:

- |  |                     |
|--|---------------------|
| • S&A Fee for credits 1-10                     | \$11.06 per credit  |
| and for credits 11-18                          | \$6.43 per credit   |
| • Student Center Maintenance and Operation Fee | \$0.41 per credit   |
| • Assessment Fee                               | \$5.30 per credit   |
| • Technology Fee                               | \$2.40 per credit   |
| • Sustainability Fee                           | \$0.45 per credit   |
| • Bus Pass User Fee                            | \$26.00 per quarter |

NOW, THEREFORE BE IT RESOLVED that the Edmonds Community College Board of Trustees approves the proposed FY 2018-19 S & A Fee, Assessment Fee, Technology Fee, Student Center Maintenance and Operation Fee, Bus Pass User Fee and Sustainability Fee.

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Diana Clay, Chair

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Date Approved

ATTEST:

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Christina Castorena, Secretary

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Washington Community College District 23

**RESOLUTION NO. 18-6-2****ASEdCC SERVICES AND  
ACTIVITIES FEE BUDGET  
FISCAL YEAR 2018-19**

Whereas, the AEdCC Services and Activities Fee Budget Committee has developed the proposed AEdCC Services and Activities Fee Fiscal Year (FY) 2018-19 Budget, and

Whereas, the AEdCC Executive Board has approved the budget based on the projected Services and Activities Fee revenue for FY 2018-19 as estimated by the Business Office, and as stipulated in the AEdCC Financial Code, and

Whereas, the College administration has reviewed and approved the FY 2018-19 AEdCC Services and Activities Fee Budget,

NOW, THEREFORE BE IT RESOLVED that the Edmonds Community College Board of Trustees approves the FY 2018-19 AEdCC Services and Activities Fee Budget.

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Diana Clay, Chair

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Date Approved

ATTEST:

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Christina Castorena, Secretary

**RESOLUTION NO. 18-6-3**  
**2018-19 OPERATING BUDGET**

Whereas, the State Board for Community and Technical Colleges has provided us with an adjusted allocation for 2018-19 and,

Whereas, the College's budgeted expenses have grown, primarily due to salary increases and service, materials, and utility cost increases, with the year over year growth being kept to roughly 2% and,

Whereas, working with the adjusted allocation along with our estimates for year end and projections for enrollment-driven revenue for this coming fiscal year, the Business Office has put together a budget plan for 2018-2019 and,

Whereas, the initial budget presented today reflects these elements,

THEREFORE, LET IT BE RESOLVED that the Board of Trustees approves the 2018-19 operating budget for Edmonds Community College, as presented, and directs the College staff to make adjustments as necessary to maintain a balanced budget.

\_\_\_\_\_  
Ms. Diana Clay, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Christina Castorena, Secretary



**RESOLUTION NO.18-6-4****2018-19 INTERNATIONAL CONTRACT**

Whereas, in September of 2007 the SBCTC gave the colleges guidelines on how to continue or terminate its International Contract program. This resulted from requests made by several colleges intending to convert their international enrollments to state supported enrollments. Colleges that wish to continue their International Contract program are required to contract with a third party that has been approved by the State Board staff and by the college's Assistant Attorney General, as to form, and include the estimated number of students to be served and the fees to be charged and a budget that demonstrates revenues from the program that will cover the full cost of instruction including direct and indirect costs and,

Whereas, the district board had to adopt a resolution stipulating that the International Contract program would be supporting additional courses that would otherwise not be offered within current state funding levels and,

Whereas, by July 1, 2008, each college seeking to continue an International Contract program had to submit to the SBCTC a copy of the proposed contract District Board Resolution as described above and,

Whereas, these steps were taken by the board in 2008. July 1 of each year beginning in 2009, colleges seeking to continue its International Contract program must submit to the SBCTC, at minimum, documents updating enrollment estimates, revenue projections and program budget estimates, as well as, the currently approved District Board Resolution as described above and,

Edmonds Community College has chosen to continue its International Contract program within the "sharing funding" model provided by the SBCTC and will continue its existing contract with the EdCC Foundation for these services. A draft of the enrollment and budget estimates are available upon request.

**THEREFORE, LET IT BE RESOLVED** that Edmonds Community College recommends that the Board of Trustees adopt the resolution approving the 2018-19 International Contract program.

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Ms. Diana Clay, Chair

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Date Approved

ATTEST:

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Christina Castorena, Secretary

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Washington Community College District 23

**RESOLUTION NO. 18-6-5*****APPROVAL OF PROGRAMS PROPOSED FOR  
ELIMINATION***

WHEREAS, the Board of Trustees reserves unto itself the final approval to eliminate instructional programs, and

WHEREAS, the college is meeting educational needs of students in a timely manner by eliminating programs students are no longer participating in, and

WHEREAS, the college is keeping current with its degree and certificate program offerings.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves elimination of 16 instructional programs.

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Ms. Diana Clay, Chair

Date Approved \_\_\_\_\_

ATTEST:

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Ms. Christina Castorena, Secretary

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Washington Community College District 23

**RESOLUTION NO. 18-6-6*****APPROVAL OF NEW CURRICULA***

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental curricula and degree and certificate requirements, and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Paralegal Associate in Applied Science Transfer degree.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Paralegal Associate in Applied Science Transfer degree.

\_\_\_\_\_  
Ms. Diana Clay, Chair

Date Approved \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ms. Christina Castorena, Secretary

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Washington Community College District 23

**RESOLUTION NO. 18-6-7*****APPROVAL OF REVISED MISSION FULFILLMENT DEFINITION  
AND ITS ASSOCIATED LANGUAGE CHANGES***

WHEREAS, the Board of Trustees reserves unto itself the final approval of college's definition of mission fulfillment and its associated language changes, and

WHEREAS, the revised definition of mission fulfillment and its associated language changes satisfy accreditation requirements.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves

1. The revised definition of mission fulfillment;
2. Updating Board Policy BOT 7.0 and Board Procedure BOT 7.01pr to accurately reflect the changes in #1 above.

\_\_\_\_\_  
Ms. Diana Clay, Chair

Date Approved \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ms. Christina Castorena, Secretary

**BACKGROUND*****APPROVAL OF NEW CURRICULA*****Subject**

Board of Trustees consideration of the Culinary Arts Mobile Food Entrepreneur Certificate

**Background**

The Culinary Arts Mobile Food Entrepreneur Certificate is designed to give students hands on experience in a mobile food truck setting. This certificate provides students with entry level culinary skills and knowledge to start their own mobile food truck business. This certificate requires successful completion of a minimum of 75 credits.

**Recommendation**

Board of Trustees approval of the Culinary Arts Mobile Food Entrepreneur Certificate at the August 2018 meeting.

**BACKGROUND*****APPROVAL OF NEW CURRICULA*****Subject**

Board of Trustees consideration of the Hospitality and Tourism Associate in Applied Science Transfer Degree to Bachelor of Applied Science in Business Studies at Johnson and Wales University

**Background**

The Hospitality and Tourism Associate of Applied Science Transfer Degree is a program designed for students entering the hospitality industry or changing careers and who are interested in earning a Bachelor's degree in Business Studies at Johnson and Wales University. This degree requires successful completion of a minimum of 90 credits.

**Recommendation**

Board of Trustees approval of the Hospitality and Tourism Associate in Applied Science Transfer Degree to Bachelor of Applied Science in Business Studies at Johnson and Wales University at the August 2018 meeting.

**BACKGROUND*****APPROVAL OF NEW CURRICULA*****Subject**

Board of Trustees consideration of the Culinary Arts Associate in Applied Science Transfer Degree to Bachelor of Science in Culinary Arts and Food Service Management at Johnson & Wales University

**Background**

The Culinary Arts Associate in Applied Science Transfer Degree is a program designed for students entering the hospitality industry or changing careers and who are interested in earning a bachelor's degree in Culinary Arts and Food Service Management at Johnson and Wales University. This degree requires successful completion of a minimum of 118 credits.

**Recommendation**

Board of Trustees approval of the Culinary Arts Associate in Applied Science Transfer Degree to Bachelor of Science in Culinary Arts and Food Service Management at Johnson & Wales University at the August 2018 meeting.

**BACKGROUND*****APPROVAL OF NEW CURRICULA*****Subject**

Board of Trustees consideration of the Culinary Arts Mobile Food Cooking Certificate

**Background**

Culinary Arts Mobile Food Cooking Certificate provides students with entry level culinary skills and knowledge. This certificate is designed to give students hands on experience in a mobile food truck setting. This certificate requires successful completion of a minimum of 41 credits.

**Recommendation**

Board of Trustees approval of the Culinary Arts Mobile Food Cooking Certificate at the August 2018 meeting.



**BOARD OF TRUSTEES**  
**Monthly Meeting Report**  
**EDMONDS CC FOUNDATION**

**June 1, 2018**

- The 33<sup>rd</sup> annual Edmonds CC Foundation Gala is tentatively scheduled for Saturday, April 27, 2019 at the Seattle Grand Hyatt Hotel. Goals for our 2019 event include filling the room with 350 attendees and to raise \$400K, with \$125,000 in corporate sponsorships and \$200,000 in raise-the-paddle gift commitments. New highlights for the event include a fun after party and no live auction. So please Save the Date! Thank you for your generous support of our student's via the 2018 Gala.
- The Foundation is in the process of awarding 265 annual scholarships for the 2018/19 school year this week. Our goal is to provide 300 annual, department designated, and 'Complete the Dream' scholarships for students who have outstanding academic and community service records along with proof of financial need for the first time in 20 years.
- The Foundation has hired The Alford Group to perform a feasibility study this summer to determine if both the College and the Foundation are ready to take on a multi-year combined SET Building/Promise Scholarship and/or Endowment campaign ranging between \$5-\$10 million.
- This summer's President's Club (\$1,000+ annual donors) reception is scheduled for Wednesday, August 15<sup>th</sup> from 5:30 to 8:00 pm at Wendy & Mike Popke's Woodway home. We hope to see all of our generous staff, trustees, and volunteer leaders there to celebrate the power of philanthropy has on transforming our student's lives.
- The 2<sup>nd</sup> Legacy Society luncheon is scheduled for Tuesday, July 31<sup>st</sup> at Point Edwards Charter Club and will be hosted by Foundation Gala and Planned Giving committee member Carol Christianson.

**Submitted by: Diana Clay, Foundation Board Liaison**

**INTERIM PRESIDENT CHRISTINA CASTORENA  
EVENT HIGHLIGHTS MAY 5, 2018 – JUNE 5, 2018**

- May 5 – The 32<sup>nd</sup> Annual Foundation Gala Event hosted at the Seattle Grand Hyatt Hotel. Huge success that surpassed our goal of \$335,000 and raised \$340,000.
- May 11 - Building Community Day. Trustee Powers presented the Excellence in Education award to Karen Townsend and we had a special video welcome from Dr. Singh
- May 15 - Latino Cultural Awareness in Brier Lobby
- June 1 - Aerospace President's Meeting
- June 1 – TRiO End of Year Celebration
- June 2 – Latino Leadership Institute Graduation. Senator Maralyn Chase gave closing remarks.
- June 4 – Edmonds School District 3<sup>rd</sup> Annual Latinx Senior Celebration hosted by Edmonds Community College.