

## EDMONDS COLLEGE RENTAL RATES

Location Type	Capacity	Regular Rates		Not for Profit Rates		Notes
		1st 3 Hours	Hrly Thereafter	1st 3 Hours	Hrly Thereafter	
Classroom	20-72	\$144	\$48	\$115	\$38	<i>Computer Use</i> <i>Daily/\$50 per classroom</i> <i>Daily/\$50 per classroom</i> <i>lease Request.</i>
Sm Conference	7-10	\$120	\$30	\$90	\$30	
Med Conference	49	\$240	\$50	\$192	\$50	
		Regular Rates		Not for Profit Rates		
		1st 4 Hours	Hrly Thereafter	1st 4 Hours	Hrly Thereafter	
XL Conference:V	300	\$499	\$150	\$299	\$100	
		1st 8 hours		Hrly Thereafter		
Courtyard	3 max	\$60	\$30			
Athletic Venues		Standard Facility Rates		Game Rate	Day Rate	Admin Fee
Location	Capacity	1st 4 Hours	Hrly Thereafter	3 hours Max	15 Hr Max	Per Contract
Field	200	N/A	\$95	\$225	\$950	\$40
Hitting Facility	60	N/A	\$65	N/A	\$600	\$40
Aerobics	35	\$100	\$30	N/A	\$200	\$40
Gym	900	N/A	\$85	N/A	N/A	\$40
Weight Room	25	\$150	\$45	N/A	\$300	\$40
Concessions		\$60	\$20	N/A	\$100	\$10
		1st 3 Hours		Hrly Thereafter		
Classroom	35	\$144	\$30		\$260	\$40
		1st 8 hours		Hrly Thereafter		Daily
Parking Lobby	2 max	\$60	\$30	\$2		
Security Services		<i>Minimum Days Advance Notice Required: 18 Days</i>				
		Reg Hrly	Holiday Hrly			
Security Officer	2 min	\$65	\$130			
Security Officer	2 min	\$65	\$130			
Off Duty						
Contact Information						
<i>General Inquiries</i>		425.640.1781		<a href="#">Scheduling Office</a>		
<i>Black Box Theatre</i>		425.640.1629		<a href="#">Blackbox Theatre</a>		
<a href="#"><b><u>Event Planning Guidelines</u></b></a>						
Approved March 19, 2024						

## EDMONDS COLLEGE RENTAL RATES

Technology Staffing	Minimum Days Advance Notice	Hours of Availability	Hrly Rate per Weekday Occurrence	Min 5 Hours per Weekend Occurrence	After 5 hours Weekend Occurrence
PreEvent Walkthrough	2 business days	During Business Hours Only	No Charge		
Technician After Hours	10 business days		\$50	\$350	\$50
Custodial Staffing	Minimum Days Advance Notice	Hours of Availability	WWY 202 per Occurrence	Classrooms per Occurrence	Excessive Cleaning per Occurrence
Non-Standard Set Up Fee -	5 business days		\$75	\$45	
Non-Standard Set Up Fee -	10 business days		\$100		
After event - Cleaning Fee -	On Demand		\$50	\$25	
After event - Cleaning Fee -	On Demand		\$75	\$50	
				Hrly Rate	Hrly Rate
Pre-scheduled on site custodial	14 business days			\$50	
Unscheduled - Call back/Call	On Demand			\$45	\$55 + Hours worked

## EDMONDS COLLEGE RENTAL RATES

### Black Box Theater

Fees listed include use of Black Box Theater and its facilities [Green Room, Dressing Rooms, and Lobby].

#### EVENT RENTAL CHARGES AND FEES

The following rates are for single night usage. Please inquire about extended usage rates. <b>House Capacity:</b> 163-184 depending on set up/event	<i>Campus/ Non-Profit*</i> <b>Rates</b>	<i>Each additional / Hour</i>	<i>Standard Room Rates</i>	<i>Each additional / Hour</i>
RENTAL DEPOSIT [Due with application] *Up to \$1000 due with signed agreement			*50%	
Base Rental Rate + booking Fee [includes: 1 technician, 1 house manager, rep plot & minimal sound set up]	min 3 hours		\$ 590	\$ 135
Additional General Theater Technician or House Manager	min 4 hours		\$ 100	\$ 25
Professional Sound Mixer [required for advanced concerts set ups - not included with base rental]	min 4 hours		\$ 260	\$ 65
Professional Stage Manager and/or Technical Director [required if not provided by client - not included with base rental]	min 4 hours		\$ 260	\$ 65
Box Office Services/staff	set up fee:		\$125	\$25

#### CAMPUS USAGE ONLY [Per Theater Director's Approval]

CAMPUS SUPPORTED PUBLIC EVENT: Up to 3hours Includes House Manager and one Technician	\$ 385			
CAMPUS SUPPORTED PRIVATE EVENT: Up to 3 hours Includes one Technician	\$ 335			

#### LOBBY ONLY RENTAL

[Theater rental includes use of the lobby; however the lobby itself is also available on its own. Up to 4 hours, after 4 hrs an hourly fee will be charged; this includes set-up and decorating time. ]			<i>Three Hour Rental</i>	<i>Per Hour</i>
Lobby Only Rental - as is [does not include staff, set up, furniture moving or restore]			\$ 250	\$ 75
Theater Staff for Lobby only rental [1 required for event, 2 required to move furniture]				\$ 25

*Extended rentals [8+ hours] and weekly residency rates available for spring break or summer only. Inquire*

#### INQUIRE FOR ADDITIONAL SERVICES AND STAFF OPTIONS

Overtime will be charged after 8 hours worked in one day AND for any work required between 12:00 AM

## EDMONDS COLLEGE RENTAL RATES

### Monroe Hall [Material Science]

These are the fees you pay for use of the facility and its furniture and equipment.

TYPE OF FACILITY	<i>Standard Room Rates</i>		
	<i>1st 4 hours</i>	<i>Hourly</i>	<i>Daily Rate</i>
	<i>Rate after 4 hours</i>		
Metals Lab	\$250	\$63	\$500
Composites Lab	\$400	\$100	\$800
Entire Facility [Monroe Hall]	\$750	\$188	\$1,500
	<i>1st 3 hours</i>	<i>Hourly</i>	<i>Daily Rate</i>
	<i>Rate after 4 hours</i>		
Classroom	\$144	\$30	\$270